

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING  
February 8, 2022

Meeting called to order at 7:01 p.m. by Chairman Mere

Invocation – Commissioner Mere

Commissioner Hansen – Excused  
Commissioner Griffin – Present  
Commissioner Mere - Present  
Commissioner Ducrou – Present  
Commissioner Cook – Excused  
Chief Doug Underwood - Present  
Office Manager - Present  
Attorney Ian Mann – Absent

Others Present: Some Public

Public Input Agenda Items – None

Minutes – Review and Acceptance of the minutes of the December 14, 2021 Board of Commissioners meeting. Motion made by Commissioner Griffin to accept the minutes. Commissioner Ducrou seconded the motion. Chairman Mere calls for any discussion. Hearing none, he calls for any opposed and with none opposed, motion passed.

Minutes – Review and Acceptance of the minutes of the January 11, 2022 Board of Commissioners meeting. Motion made by Commissioner Ducrou to accept the minutes. Commissioner Griffin seconded the motion. Chairman Mere calls for any discussion. Hearing none, he calls for any opposed and with none opposed, motion passed.

Financial Reports – Review and Acceptance of the Financials for December 2021. Motion made by Commissioner Griffin to accept the financials. Commissioner Ducrou seconded the motion. Chairman Mere calls for any discussion. Hearing none, he calls for any opposed and with none opposed, motion passed.

Financial Reports – Review and Acceptance of the Financials for January 2022. Motion made by Commissioner Ducrou to accept the financials. Commissioner Griffin seconded the motion. Chairman Mere calls for any discussion. Hearing none, he calls for any opposed and with none opposed, motion passed.

Fire Marshal Report – Chief Underwood states there was one inspection for the month of January. He apprises the board of the changes being made to utilize the newer ESO system and the new reports that will be coming out as we import the old Firehouse data and annual alarm inspections and flow tests...Commissioner Mere asks if Chief is still doing a lot of the inspections himself. Chief responds only the business occupancy, new businesses and change of use. He notes the captains are going with him to learn what he does so they will be able to do them down the road. Commissioner Ducrou asks how many are certified inspectors.

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Chief responds all are, it is a requirement of the position. He adds the engineers and firefighters will also be able to do the re-inspects because the module will include all the notes so they will know what to look for.

Administrative Report (attached) – Chief Underwood reads the Administrative Report into the record and offers to answer any questions. Commissioner Mere asks how many Knox boxes we have. Chief responds about 15. Chief Underwood discusses the electronic boxes, the cost, benefits, capabilities and the interest in the district. Chairman Mere calls for any further questions. Hearing none, he calls for Union Petitions.

Union Petitions – Hearing none he calls for Old Business

Old Business –

- Resolution 2022-01 Inspection Fees – Commissioner Ducrou Moves to adopt Resolution 2022-01. Commissioner Griffin seconds the motion and with all in favor, Resolution 2022-01 is adopted. Vote Record: 3 In Favor/0 Opposed
- UTV Ranger – Chief advises the board of Brightwater's ordering the Ranger, Chief Underwood has also looked into the cost for insurance and as the base cost is under \$25,000 there won't be a charge to insure it, it will be considered equipment rather than a vehicle. It will be toward the end of the year before we receive it and he is working on the SOG and training program. Commissioner Ducrou asks if it will be titled to Bayshore, and it will.
- Babcock Station – Chief has been working with Babcock, North Olga and Charlotte County Fire for efficient and beneficial placement of the proposed station for the Lee County portion of the development of 31 and North River Rd. He had determined the best possible spot would be at Shirley Lane and SR 31 and is looking at 2 acres there with dedicated emergency access which would leave only the very end of Duke Hwy. out of the targeted 5 road-mile distance from the nearest fire station. He's also looking for input from the board on the build-out with regard to who would occupy the station (a combination station with Fire, EMS and possibly law enforcement) and who would take the lead on the buildout. He's thinking 3 bays, two for us and one for EMS and 10-12 bunkrooms, EMS is possibly looking at growth and possibly putting 2 ambulances out there. He's thinking starting the build after the alignment which is 2 or so years out and will take 2 years or so, and we would build after that, but some of the community members want to see it sooner rather than later, but he explained we are not financially capable of building now. Commissioner Ducrou asks if we're going to include LCSO. Chief Underwood responds we are. He also speaks of another option he explored to a degree while up in Tallahassee at the legislative session and that is appropriations, where it may be possible to get the build funded through appropriations, which would require plans and being ready to build, and proving financial hardship. Commissioner Ducrou is concerned as we have not seen enough revenue from the Brightwater project to satisfy the cost increases the district bore in last budget despite the development that went so fast at Brightwater, how long and how much can we realistically expect to see from the

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Babcock buildout to justify the expenses related to that growth out there. Chief Underwood explains we haven't seen the tax dollars from Brightwater yet, really only impact fees. We'll have a better idea when the new tax rolls come out. Chief plans on meeting with Matt Caldwell who is very busy at this time. Commissioner Ducrou would like to see some sort of formula we can use to better pin down the calculations for future planning. There is consensus that we are going to see a change in the market which would impact our valuations. Chief Underwood feels we need to start our planning before it's here and we're caught behind the ball. He has elevations and layouts of the proposed changes along 31 and the proposed site for our station. Commissioner Ducrou asks about Charlotte County Mutual Aid for us and Chief explains we have no current signed agreement, the one on file is from 3 fire chiefs ago and the response we see currently appears they are taking care of their own calls so he is working on a new agreement. There's a lot of discussion on what they have to do along 31 with gas lines and the bridge and property acquisition and the road changes. The building will probably have to be steel if we have to supply that. There is discussion of "in lieu of impact fees" and what others have done. Commissioner Ducrou brings up the station layout needing to be conducive to expansion by adding on rather than tearing down and rebuilding, and since Chief wants to have potential for the training center and accommodating public outreach, Commissioner Ducrou notes to consider parking as well. Chief asks the board if they are ok with him proposing the developer builds in lieu of impact fees as the impact fees will not provide enough funds for us to build much of a station and they will want something special as it will be the first visual of the development from this direction. Lee County EMS and the Sheriff's Department will have to fund whatever they want to put there as well. Chief would like to be the driver of the build. He anticipates between design, development order, permitting and the like, it's 3 years before they start going upright, and then another year to build. We're going to need conceptual designs in the next year to year and a half. Commissioner Ducrou states it seems like he has an idea of the grand building he would like to see as the entrance, see what his idea is and then maybe go through his contacts to where we can get it funded through the state and utilize the impact fees for equipment. Chief agrees, that's the discussion he had in Tallahassee, as he doesn't want a mortgage or truck payments as he understands we need the tax dollars to fund the operating expenses. Chief also believes the appropriations are 50/50 type deals where both parties fund 50%. Any help we can get from the state would be beneficial. He agrees he will first discuss what they envision, what they want to see, and what they are prepared to help with. And to what extent. He will hold off on the in lieu of impact fees discussion for the last. He adds he would also like the ability to have a helicopter landing pad on site. There's discussion on the cost and availability and inflation. Chairman Mere calls for any other old business and hearing none, calls for new business.

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New Business –

- Back Patio – Chief says we've budgeted for the replacement of the deck in capital improvement and he'd like to get the ball rolling there. He has received a quote from a concrete guy that works for South Trail who has given us a price at pretty-much cost to do a stem wall, fill it with dirt and put a concrete pad there. It's not much more than the cost for wood as wood has gone through the roof, but he would like to investigate the permitting story which he feels will definitely be required to do the roof-over they want to do down the road. That would enable us to get all the barbeque grills and smokers and propane out of the bay. Commissioner Mere asks how much it was for the concrete work. Chief believes it was like \$4500 and we'll be responsible for the dirt. Commissioner Ducrou with his contacts can get a couple loads of dirt brought in and Chief can bring his skid steer in to pack it in. The board ok's his looking into everything. He would like to get that portion done and then as we approach the end of the budget year he can re-evaluate any other capital expenditure that might take priority before he moves forward with getting Commissioner Cook to help us with the aluminum roof at that time. Chairman Mere calls for any other new business and hearing none, calls for Chief items.

Chief's Items – Chief Underwood states B-132's pump is out. It is over 15 years old. We had issues with it, volume, GPM, and leaking, so he bought a rebuild kit with seals and such, but in the process of taking it out, in speaking with a few other people, he was advised the only way this is going to come out is in pieces, which is how it went. Once we got it apart and got the pump head off the motor, it's going to be \$2100 to do the pump head or \$4100 to buy a new pump with full warranty and gages and manifold. He states the internals of this pump is in rough shape so we are going to go ahead and move forward with replacing the pump just because of the age. Commissioner Mere has already done some work on the motor, top end rebuild, so were going to go ahead and just replace it, which will be the end of March due to availability, so B-132's in limited service with no pump. He covers briefly the FASD Legislative update bringing attention to the state fuel tax independent special districts have to pay but counties do not. The Lee County Fire Chiefs and FASD are trying to get us exempt from that tax. Another is the Property Tax Collector, cities don't have to pay, counties have to pay a flat fee and Special districts have to pay a flat fee plus cost. So, they are trying to level the playing field so that everyone pays. The COCPN, that's where fire districts want to do ALS services non-transport will be able to go straight to the state, and get a license to do so instead of having to go through the county for medical protocol through the commissioners, they will be able to go right to the state. Firefighter Bill of Rights basically you won't be able to threaten someone during an interrogation or formal process and gives an employee right to representation at the start of an investigation, not when it becomes a formal investigation. That's something we always do anyway. Also up for discussion is an additional \$50,000 homestead exemption for active military, first responders, police, firefighters and teachers. This concludes the Chief's items. Chairman Mere calls for any questions and hearing none calls for commissioner items.

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Commissioner Items –Chairman Mere calls for any Commissioner Items. Hearing None, he calls for any Public Input.

Public Input – Chairman Mere calls for any public input and hearing none, he calls for motion to adjourn.

Adjournment – Commissioner Ducrou moves to adjourn. Commissioner Griffin seconds the motion and with none opposed meeting is adjourned 8:38 p.m.