

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING  
February 10, 2009

Meeting called to order at 7:01 p.m. by Commissioner Hansen

Pledge of Allegiance

Invocation by Commissioner Hansen

Roll Call: Commissioner Hansen – Present  
Commissioner Cook - Present  
Commissioner Ducrou - Present  
Commissioner Griffin - Present  
Commissioner Klos - Present  
Chief Larry Nisbet - Present  
Office Manager - Theresa Sharp - Present  
Attorney Ian Mann - Absent

Others Present: Some Staff and Public

**Minutes** - Review and Acceptance of the January 13, 2009 Board Meeting minutes. Motion made by Commissioner Ducrou to accept January minutes. Motion seconded by Commissioner Griffin. Vote called. Motion passed unanimously.

**Financial Report:** Commissioner Ducrou motioned acceptance of the January 2009 Financials. Commissioner Klos seconded the Motion. Vote called. Motion passed unanimously.

**Admin/Ops/Fire Marshall's Report** (attached) – Chief Nisbet covers aforementioned reports. In addition Chief Nisbet notes 2 fires, one of which is being investigated for arson and the other was approximately 3 acres burned yesterday. Chief Nisbet commends the capability of the responding staff. He also notes that Gustin was here yesterday teaching tactics, the cost of which we are sharing with Alva, the Shores and North. Chief also advises the prospectus for the brush fire season is bleak with high probability of fires due to the extreme dryness and severe cold fronts killing so much vegetation.

**Petitions before the Board** – None

**Union Petitions/Discussions** – None

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**Old Business –**

- **Volunteer Lieutenant –** Chief announces the selection of Kent Johnson for the Volunteer Lieutenant position and states what an outstanding performance he presented on all 3 aspects of the testing. An award is presented and Commissioners commend Kent Johnson for his promotion. Chief mentions that we will again attempt to fill the other 2 Volunteer Lieutenant positions in the coming months.
- **Impact fee Motion –** Chief requests formal motion by the Board to use the Impact Fee checking account to cut the first annual payment for the new tender and recites the permissions granted by the County Attorney (a copy of the e-mail is attached for the record) to utilize these funds for this purpose. Motion made by commissioner Ducrou to permit the payment and to cut the check from the Impact Fee Account to pay the first annual payment on the new tender. Second is made by Commissioner Cook. Vote called. Motion passed unanimously.
- **Resolution 2009-01 –** Motion made by Commissioner Ducrou to approve the 2007-2008 Audit as presented in the January meeting and Amend the 2008-2009 Budget by the additional \$50,971.00 of “Unencumbered Funds” and to Balance the Budget by placing that same amount into the expenditure line item “RESERVE”. Second by Commissioner Klos. Vote called. Motion passed unanimously. Chief Nisbet adds that there may be a request in the future to re-designate some or that entire amount to different line items for wildland gear, foam or other equipment.

**New Business –**

- Chief Nisbet proposes that the Board approve the attached SOG implementing minimal fees to be charged for the use of the Training Room by organizations outside of the Fire Department that do not directly benefit the Department together with guidelines for use of the room. Motion made by Commissioner Ducrou to accept SOG 01-010 as attached. Second by Commissioner Cook. Vote called. Motion passed unanimously.
- New W-9's & Completion of Commissioner employee files.

**Public Input –** None – However Commissioner Hansen takes this opportunity to again commend Kent Johnson on the promotion.

**Motion to Adjourn -** made by Commissioner Cook, Second by Commissioner Griffin. Vote called. Motion passed unanimously. Meeting adjourned at 7:30pm.