

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

February 11, 2020

Meeting called to order at 7:02 p.m. by Vice-Chairman Griffin

Invocation – MOS

Commissioner Hansen – Absent
Commissioner Griffin – Present
Commissioner Mere - Present
Commissioner Ducrou – Present
Commissioner Cook – Excused
Chief Larry Nisbet - Present
Office Manager - Present
Attorney Ian Mann – Absent

Others Present: Some Staff

Public Input Agenda Items – None

Minutes – Review and Acceptance of the minutes of the January 14, 2020 Board Meeting. Motion made by Commissioner Ducrou to accept the minutes. Commissioner Mere seconded the motion. Vice-Chairman Griffin calls for any discussion. Hearing none, he calls for any opposed and with none opposed, motion passed.

Financial Report - Review & Acceptance of the January 2020 financials. Commissioner Mere moves to accept the January 2020 financials. Commissioner Ducrou seconded the motion, for discussion. Vice-Chairman Griffin calls for discussion. Commissioner Ducrou asks on the Employee Earnings Summary for the Board, there is a category for Salary and Vacation Pay Salary but not a Sick Pay Salary and he recalls Chief was out sick immediately after the last Board Meeting and the report doesn't reflect his sick leave. Office Manager notes that paid time off trails by a full two week pay period and that it should show in the February report. Chief confirms and states if it doesn't show in the next report, we will correct it. Vice-Chairman Griffin asks if there's anything else. Commissioner Ducrou states "No" and with no further questions or discussion offered, and none opposed, motion passed.

Fire Marshal and Administrative Reports (attached) – Chief Nisbet reads the Fire Marshal report into the record. Chief Nisbet reads the Administration Report into the record and offers to answer questions. Commissioner Mere asks if the Drug House Odyssey is still at the Civic Center. Chief Nisbet responds to the affirmative and adds how we share the responsibility with North Fort Myers Fire. Vice-Chairman Griffin calls for any further questions and hearing none, he calls for Union Petitions.

Union Petitions – Hearing none Vice-Chairman Griffin calls for Old Business.

Old Business –

• **Make up of Reserves (Cont.)** – Chief Nisbet states he spoke with Commissioner Ducrou and they discussed adding it to the Reserves SOG or if the Board is fine with the one as it is in their packets, he will add that to the SOGs. Commissioner Ducrou states he would like it to identify the budget line items that it would be based upon, such as the Operating Expenses. He and Chief are on the same page and Chief will add it to the current SOG for the Make-Up

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of our Reserves. Commissioner Ducrou would like to see the final on it, as would Commissioner Griffin. Vice Chairman Griffin calls for any further discussion on the Make Up of the Reserves and with no further questions or comments he moves on to the Supervising Physician's Agreement.

• **Supervising Physician Agreement** – Chief Nisbet states we have provided the Agreement that was written for Shores and approved for our use by Richard Pringle and approved by Dr. Rode. Commissioner Griffin asks what medications are we responsible for under this. Chief Nisbet states we already have the Narcan and we are looking at the Epi kit next because we can also do that by State Statute with a supervising physician we'll be able purchase the vials instead of the prefilled syringes which are \$275-\$300 where the kit containing a .5mg vial, syringe, and alcohol swab for \$11. Also, the Nitro and aspirin. He's also going to give us three 2-hour trainings and an in-service. He is also the Medical Director for FSW and so we'll have access to the medical lab there for our personnel to do some training. This will open us up to a broader level of BLS care and hopefully, eventually ALS care. Commissioner Griffin asks how much it will cost us for these drugs. Chief Nisbet states we were given our Narcan through the Heroes Program at no cost to us, through a grant program that cycles about every 4 months. We tell them how much we need and they provide it through that. We're only doing phase one of that which is field use. We received 100 doses, which he feels he over ordered. Phase two, we'll be able to leave a dose for a location where we have to respond frequently and there's a risk of overdose of opiates or something. San Carlos Park is doing that right now. Commissioner Mere asks if we have to have an agreement with a family member that's willing to administer it. Chief responds to the negative, no, there's no liability. So, in answer to Commissioner Griffin's question, there's no expense to us other than the minimal expense with the Epi which we'll be able to cover in our medical supplies budget. He then recalls we also received our glucose gel; he adds that since we received the Narcan, our response to overdose has gone way down. Our supply is good until 2021 and they will replace it when it does expire. Commissioner Mere asks if Shores runs low and since we have so much, will we be able to share ours. Chief does not believe that will be a problem. We should be able to provide it through mutual aid. He states that the only thing we have to track is when we have an overdose, we have to load the address into OD Maps which is the National data base that tracks overdose and over dose trends. Chief adds the other reason he wanted to carry Narcan was because we have emergency responders in this county that have been exposed to Fentanyl and we run into areas that that could easily happen. Now if one of our personnel get exposed, we can treat our own personnel. He adds that the State protocol and LCEMS protocol differ so if EMS is on scene, their protocol will prevail, but if we are alone on scene, we will follow the State protocol. Commissioner Ducrou asks how far apart they are. Chief responds 3.5mg. Ours is 4mg and LCEMS is 1/2mg. Their objective is to just reinstate breathing. With no further questions or discussion on that, Commissioner Mere asks for any update on the Leetana development. Chief Nisbet states there are 2 models now that have roofs on them and lights on and it looks like a model center is coming out of the ground right now next to that trailer as he saw block going up a little bit ago. He adds that also Seven-11 is coming out of the ground on 31. That one's moving fast. He adds there's about 16 or 17 homes approved for construction in that subdivision. There's a brief discussion of the Impact Fees collected on

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our behalf. Vice-Chairman Griffin calls for any other old business and hearing none, calls for new business.

New Business –

• **AFG Grant** – Chief Nisbet states AFG Grant opens this month and he asks if the Board has any suggestions as to what they felt needed to be addressed and states in speaking with the staff, one of the items they felt needed to be addressed is our air machine. It would be about \$45,000 for the air machine and bottles as ours is now about 20 years old. He is not speaking of the blast chamber, but the fill station which would actually be easier as it would be a microgrant. He again offers to address any suggestions from the Board stating that AFG would be for equipment or station modification. Diesel Exhaust Capture System, Source Capture System; but there are some things we would have to do for those types of applications, such as a facility study. There would be some expenses associated with this. The fill station we're in right now is operational, however, when we have a failure of a valve or something, finding the parts for it is extremely difficult and we're calling all over the country for it. Commissioner Ducrou asks about grants through the state like Lehigh is trying to get their station built. Chief asks, do you mean appropriations? Commissioner Ducrou confirms and asks the calendar on that. Chief Nisbet states, usually 3-4 months prior to the session starting and they recommend you get a lobbyist. A lot of times appropriations gets killed by the governor. Commissioner Ducrou would like to see us do something that brings this station up to code; current hurricane standard. Chief agrees; he adds that our generator though it is working, is ancient. Spencer Roach is our Representative and he said he would help us out. And he's retired Coast Guard so he has a heart for first responders. There's also the other state grant through the Florida State Fire College. They give away a million dollars every year for PPE, air packs, bunker gear, equipment; we had in for our TecGen Extrication Gear a year or two ago, but a lot of departments turned them back in to help the Panhandle for the devastation because a lot of departments up there lost everything. Chief Nisbet will look into what is involved in the diesel exhaust capture system because the station facilities report might make it so we choose to hold off and do it with the facility improvement appropriations next year. Vice-Chairman Griffin calls for any further New Business. Commissioner Ducrou states he doesn't know the timeline for renewal of the current EMS rental contract and he feels we need to look into that as it has been forever... Chief states we have never had an adjustment and believes we have to give them 6 months notice. Commissioner Mere asks if we've checked with the other departments to see what they're charging. Chief and Commissioner Ducrou state they're all over the place. Chief states it goes from about \$3500 a year for North Fort Myers to \$110,000 a year in Bonita. He discusses the variances and how he has asked numerous times for a blanket agreement and why that's not possible. Chief agrees it is time but he would like to be reasonable. Commissioner Ducrou suggests 2.5% for each year since it was signed. Office Manager returns with the date of the contract with EMS being March 2010, but Commissioner Ducrou has moved back over to the number for the Impact Fees. He states we do only have \$5500 for Impact Fees for the budget year and asks why we say we have 15 homes permitted in there. Chief Nisbet states we have \$13,000 in the account, I just signed the bank statement the other day. Commissioner Ducrou

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reads from the report the residential income at \$4,596 and Commercial \$1,095. Office Manager retrieves the January 31st bank statement and returns with \$13,061.28. Commissioner Ducrou questions why it is off so much. Chief notes collections are \$766 per residence.

Post Notes: Impact Fund repaid General Fund \$4,900 on 08/14/2019 (new bank Bal \$393.14)

Impact Fund rec'd distribution \$6,901 on 10/30/2019

Impact Fund rec'd distribution \$5,709.61 on 01/15/2020

Impact notifications are monthly and distributions are quarterly (Chief was speaking of permits based upon monthly notifications not distributions)

The District has rec'd notification of 12 NorthBrook Holdings Fees to date (as well as collections for other properties in the District)

With no further discussion offered Vice-Chairman Griffin calls for any other New Business and hearing none, calls for Chief Items.

Chief Items – None. Hearing none, Vice-Chairman Griffin calls for Commissioner Items.

Commissioner Items – Hearing none Vice-Chairman Griffin calls for Public Input

Public Input – None - Vice-Chairman Griffin calls for Motion to Adjourn

Adjournment – Commissioner Mere moves to adjourn. Commissioner Ducrou seconds the motion and with none opposed meeting is adjourned 7:34p.m.