

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
February 12, 2019

Meeting called to order at 7:06 p.m. by Vice-Chairman Griffin

Invocation – MOS

Commissioner Hansen – Absent
Commissioner Griffin – Present
Commissioner Mere - Present
Commissioner Ducrou – Present
Commissioner Cook – Excused
Chief Larry Nisbet - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann – Absent

Others Present: None

Minutes – Review and Acceptance of the minutes of the January 8, 2019 Board Meeting. Motion made by Commissioner Ducrou to accept the minutes. Commissioner Mere seconded the motion. Vice-Chairman Griffin calls for questions or comments. Hearing none, he calls for any opposed and with none opposed, motion passed.

Financial Report - Review & Acceptance of the January 2019 financials. Commissioner Ducrou moves to accept the January 2019 financials. Commissioner Mere seconded the motion. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion offered, and none opposed, motion passed.

Fire Marshal and Administrative Reports (attached) – Chief Nisbet states he has no formal Fire Marshal report, but states we continue to do weekly inspections at MW Horticulture and they are continually making progress. They were supposed to place thermocouples. Captains Underwood and Swindle inspected yesterday and they seem to be continually improving. The Irma pile continues to smolder but we don't have any other active smolder. He estimates approximate fuel load reduction is at 50%. Commissioner Mere asks if they are allowed intake. Chief responds they were allowed as of a couple weeks ago. They are allowed to bring in between 6-8 trucks a day in order to maintain progress. Reduction in the Irma pile is significant. He moves on to the Administrative Report. He adds that once the COPCN is satisfactorily completed, we will move forward executing the MOU for the Advanced BLS Program. There is some discussion about the fair, which the RV situation has been resolved, and the pricing adjustments for detail staff has been done to cover the weighted cost for staffing. Commissioner Mere asks if we are going to do a swearing in ceremony for the new hires. Chief Nisbet states after they complete probation. With no further discussion offered, Vice-Chairman Griffin calls for Petitions before the Board.

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Petitions before the Board/Public Input – Hearing none he calls for Union Petitions.

Union Petitions – Hearing none Vice-Chairman Griffin calls for Old Business.

Old Business –

- **FL CLASS** – Chief Nisbet reminds the Board of a presentation we had last fall with FL CLASS' Matt Tight; and that we had decided to hold off until after the first of the year to see how made out with budgets and reserves and the line of credit use. As we did do well, he met with Matt Tight who provided an updated rate sheet. (currently 2.61%) Their interest is compounded daily and Chief verified the liquidity with him and states if we make request by 3pm we will have the funds by 4pm. Chief Nisbet reads off several governments that have their money with them. He feels comfortable that we could start an account for \$200,000 with FL CLASS. Commissioner Ducrou asks if they are so secure and the funds so available, why don't we put all the money there. Chief is most comfortable with only reserves. Commissioner Ducrou states 2% on a million is \$20,000. (24:31) Commissioner Mere moves to set up an account with them so we can make as much as possible to help us out; investing all of our reserves. Commissioner Ducrou seconded the motion and with all in favor, motion passed.

- **MW Horticulture** – Chief Nisbet states we have not yet received any payment on the suppression bill. We have also been told they have other bills they have not paid. Chief has spoken to the attorney about placing a lien on the property which is owned by Minus Forty Technologies, and Andrea Frasier from the County Attorney's office was going to provide our attorney with the paperwork to proceed to that end; however our attorney does recommend before we do place a lien on the property, we have our attorney draft a letter to Minus Forty Technologies giving them some time to address it; since their tenant has not lived up to their obligation. This would allow them the opportunity to address it; he recommended no longer than 60 days before we place the lien on the property. Once we place the lien on the property, it's not like we would get paid right away, we wouldn't probably see it until the property changes hands; it could be years. Commissioner Mere notes we have to keep an eye on the expiration of the lien also, to keep it in force. Commissioner Ducrou notes we can file suit against the business. Chief spoke with the attorney regarding that, which we would have to weigh carefully as that could get costly. The property owner's attorney has been working with us as much as able, asking we notify him if it doesn't look as though they aren't moving along like they are supposed to. Commissioner Ducrou asks us to find out the length of term of their lease. He's wondering if the landowner plans to renew it. He doesn't feel comfortable putting those that live there, if they have any kind of condition, through all that smoke and such. He feels for the residents there. Chief wholeheartedly agrees, but there's only so much we can do from our position with fire codes, the County has allowed them to do it. He has also told them that we will reissue a stop work order immediately if we have another large fire there. He does understand the nature of the business, there will probably be small fires again, but another large one like the last 2 and he will shut them down again. Chief recommends we have our attorney draft a letter to the property's attorney notifying them of our intent to lien the property in 60 days and

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let Minus Forty Technologies can make any progress with the bills and if they can't, then we'll lien the property. Commissioner Ducrou asks us to get an idea from our attorney about how much it would cost to bring suit on the business owner, he figures if it cost us \$4,000 to collect \$22,000; it would obviously be worth it. The present Commissioners all are in support of exploring that expense. Commissioner Ducrou is interested in a copy of the lease for the terms and conditions. Commissioner Mere feels if we lien the property it would give the land owner the step up to not renewing the lease, if they wanted an out.

- **S-131(Pick-Up)** – Chief states the projected cost for the paint job and the actual quotes for the re-paint are two very drastically different numbers. Since the truck is so old and will probably be replaced in the next 2 years, unless he gets a much lower number, he's probably not going to re-paint it. Cost turned out to be in the range of between \$3,000 and \$7,000. Commissioner Mere suggests we check with Ron Jackman(?). Chief Nisbet will try to speak to him. Unless he can get it done for \$1,500, he doesn't want to spend the money. Commissioner Ducrou says he has to be licensed and insured. He adds the County uses Mako. For what we need, it's fine. He suggests we check around for bid pricing that we could possibly jump in on. The vehicle is a 2002. Commissioner Griffin recommends checking with his neighbor Tony of DenTech. Vice Chairman Griffin calls for new business.

New Business –

- **Audit and Actuary –** It is time again to do RFP for Auditors and since our Actuary has exited service, we have to RFP for them as well so we can have numbers for the next budget. Chief has been very happy with Ashley Brown, they have been great to work with and have become increasingly forensic in their process. They gave us an extra year on their engagement without price increase so we would have time to RFP and budget it, but our engagement has ended and we need to go through the process. Our last Selection Committee was comprised of the entire Board, and we need to determine who the new selection committee will be and set the general timeline for proposals and selection activity. Commissioner Ducrou moves to have the entire Board be the selection committee, the RFP published as required by law, and invitations for proposals be sent to those that service the like-kind Districts so as not to miss those providers. He defers to the District Staff as to when proposals be due. Commissioner Mere seconds the motion and with all in favor, motion passed. Chief Nisbet recommends 60 days for the proposals. The following meeting the Committee can review the proposals and then invite, if the Committee decides to have presentations, to the following meeting. With no more new Business, Vice Chairman Griffin moves on to Chief Items.

Chief Items – Chief Nisbet has no items, but would like to say the new staff have started, and are adjusting pretty well though we have had to bridge some generational gaps a bit, but are doing pretty good. He notes over the last four or five weeks these guys have run some pretty bad calls. We have done a couple

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diffusings and a couple de-briefings; in one week we worked four pediatric priority one patients; three of which didn't make it. We worked three fatalities over the weekend and motor vehicle accidents. Two in one accident and one in another. The guys have been plugging along, but they've been seeing some nasty stuff lately. Chief says he's keeping his eye on them. Commissioner Mere asks if we've invited McMahan in to help them. Chief states he called him in when Chief was on his way; we got him here right away. Chief Nisbet is very attuned to this sort of situation and acts immediately. Commissioner Mere asks if the new guys were volunteers. Chief Nisbet states they were and he has 5 new we are recruiting, he had three interviews today and has two tomorrow. Commissioner Ducrou asks how many we have now. Chief Nisbet states about 16; and he wants to get back up to our usual 25. Commissioner Ducrou asks what we require. Chief states minimum 24 hours station time a month, and attend at least one of the volunteer trainings per month. He states his average volunteer gives 48-72 hours; there are a few that will struggle to get 24 hours in, we have one that is in paramedic school; we also have one that works with another department that is on FMLA with their department, so Chief has him off for FMLA with us. There were a few more we called to bring in but they were hired already. We're still hitting the academy classes pretty hard. The biggest problem we run into is a bit of problems on background checks and history, and then a few that don't take the interview serious. He is impressed with the three he interviewed today; one of which was an eagle scout, which tells him, he knows commitment. Vice-Chairman Griffin calls for Commissioner Items.

Commissioner Items – Commissioner Mere asks if Upriver is expanding lots. Chief states they are putting in something like 160 and it's supposed to be done by mid-March. The first of the Model Homes in Pritchett come out of the ground in March as well. Commissioner Griffin asks who the builder is. Chief states he believes, Lennar and DR Horton. Commissioner Griffin asks the status on the pool. Chief answers the pool is supposed to be completed sometime in 2020. They have not begun digging yet, but it is only supposed to be 12 or 14 feet deep at the deepest. Once they start it takes roughly 9-11 months to complete. They have already reduced the size from 8 acres to 5. Hearing no further Commissioner Items Vice Chairman Griffin calls for Public Input

Public Input - As there's no public input offered, Vice Chairman Griffin entertains a Motion to adjourn.

Adjournment – Commissioner Ducrou moves to adjourn. Commissioner Mere seconds the motion and with none opposed meeting is adjourned 7:59p.m.