

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
February 13, 2018

Meeting called to order at 7:17 p.m. by Vice-Chairman Griffin

Invocation – MOS

Commissioner Hansen – Excused
Commissioner Griffin – Present
Commissioner Mere - Excused
Commissioner Ducrou – Present
Commissioner Cook – Present
Chief Larry Nisbet - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann – Absent

Others Present: None

Minutes – Review and Acceptance of the minutes of the January 9, 2018 Board of Commissioners meeting. Motion made by Commissioner Ducrou to accept the minutes. Commissioner Cook seconded the motion. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion and none opposed, motion carries.

Financial Report - Review & Acceptance of the January 2018 financials. Commissioner Ducrou moves to accept the January 2018 financials. Commissioner Cook seconded the motion. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion, and none opposed, motion carries. Vice-Chairman Griffin calls for Fire Marshal and Administrative Reports.

Fire Marshal and Administrative Reports (attached) – Chief Nisbet states there is no Fire Marshal report and reads the Administrative Report into the records. He adds the work on B132 is coming along and credits Captain Underwood and Engineer Lemieux on their progress. Hearing no further discussion, Vice-Chairman Griffin calls for Petitions/Public Input.

Petitions before the Board/Public Input –None, hearing none, Vice-Chairman Griffin calls for Union Petitions.

Union Petitions – None, hearing none, Vice-Chairman Griffin calls for Old Business.

Old Business –

- **None** –Vice-Chairman Griffin calls for anything in old business. Hearing none, he calls for new business.

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New Business –

- **Line-of-Credit renewal** – Chief Nisbet states it is time again to renew the line of credit with Capital Bank (offer attached), renewal fee is \$250 and a 5% fixed rate, the same as last year. He adds, “we didn’t have to use it last year, but it is nice to have, just in case we do need it.” Commissioner Ducrou moves to adopt Resolution 2018-01 Establishing the Line of Credit. Commissioner Cook seconded the motion and with none opposed, motion passed.
- **Review of the New Impact Fee Study** – Chief Nisbet states “every five years, Lee County Administration is required to do an impact fee study to ensure the cost of construction meet the current impact fee dollar amounts. This is the study that was just completed by Duncan & Associates. Looking at the rates, our rates go up in some areas almost 63%, but it takes us back to where they were prior to the housing market crash where they started reducing the rates and they did that study and the cost came down, so as of right now, the Board of Commissioners have reviewed it in the workshop, it’s supposed to go in front of them in a County Commissioner board meeting on the 20th, and they’re going to recommend holding off on doing any implementation for 6 months, because they want to see if there’s another methodology out there that they are not using. Typically, what happens is, if they adopt it, they can set whatever percentage of the impact fees they want to of the impact fees for the county entity, but since we are our own independent government agency, they usually just fund ours at 100% of whatever the cost is that is associated and you can make adjustments at that point that you want to. But, more or less for your review, and your opportunity to take a look at it, I just wanted to make sure you have a copy of it. Commissioner Cook asks for confirmation this is what we e-mailed him the other day. It is. With no other discussion offered, Vice-Chairman Griffin calls for anything in New business. Hearing none, he calls for Chief Items.

Chief Items – Chief Nisbet states he has one...“we do have the AFG Grant in for portable radios, I’m not predicting anything yeah or nay in the short term future, but previously you have given me authorization to accept the grant if we do get an acceptance. We did put in for 19 radios to take us up to a dual band 800mhz radio that meets the P25 new technology requirements for where our new systems are going to, and our match would be 5% which would be \$6,329 which is about the cost of 1 portable radio. So, we would get 19 portable radios for the price of 1. So, I would like to get authorization, so if we do receive an award here, that I can go ahead and march on and then bring it back to you at that point. So that way I can get the ball rolling with FEMA if we’re lucky enough to get awarded.” Commissioner Ducrou moves to provide authorization. Commissioner Cook seconded the motion and with none opposed, motion passed. Chief states he has no other items. Vice-Chairman Griffin calls for Commissioner Items.

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Commissioner Items –Hearing none, Vice-Chairman Griffin calls for Public Input.

Public Input - Hearing no Public Input offered, Vice-Chairman Griffin calls for motion to adjourn.

Adjournment - Commissioner Cook moves to adjourn. Commissioner Ducrou seconded the motion, and with none opposed, meeting adjourned at 7:26 p.m.