

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING  
March 10, 2009

**Meeting called to order** at 7:05 p.m. by Commissioner Hansen

**Pledge of Allegiance**

**Invocation** by Commissioner Hansen

**Roll Call:** Commissioner Hansen – Present  
Commissioner Cook - Present  
Commissioner Ducrou - Absent  
Commissioner Griffin - Present  
Commissioner Klos – Arrived 7:18pm  
Chief Larry Nisbet - Present  
Office Manager - Theresa Sharp - Present  
Attorney Ian Mann - Present

**Others Present:** Some Public and Union DVP.

**Minutes** - Review and Acceptance of the February 10, 2009 Board Meeting minutes. Motion made by Commissioner Griffin to accept February minutes. Motion seconded by Commissioner Cook. Vote called. Motion passed unanimously.

**Financial Report:** Commissioner Cook motioned acceptance of the February 2009 Financials. Commissioner Griffin seconded the Motion. Vote called. Motion passed unanimously.

**Admin/Ops/Fire Marshall's-Report** (attached) – In addition Chief Nisbet notates receipt of a Proposed Re-zoning Order received yesterday for 350,000s.f. of commercial occupancy property located at N. River Road & 31. Chief Nisbet covers aforementioned reports. Special mention is made for Heather Kirkland who made a very strong positive impression at her inspection of the Fair site at the Civic Center; Bill Keener who provided training to the NFMFD on the topic of rural water supply and features of our new tender; Engineer Edwards who passed his Fire Officer I exam; Capt. Brunson who passed his State Instructor I exam; and Engineer Underwood who coordinated 3 CPR Training events for 60 students from Upriver Campground with the assistance of Engineer Edwards.

**Petitions before the Board** – None

**Union Petitions/Discussions** – None

**Old Business –**

- Purchase of Air Compressor w/ Cascade Syatem / Surplus – Trade Old  
Chief reiterates the grim situation with the antiquated Air Bottle Compressor Cascade System's condition and scarcity of parts; and covers the research and quotes he obtained for new (\$27,302 to almost \$35,000) and used systems. He has found a 3 year old AirTech double fill station sytem with Breathing Air compressor which was used for service, not used in a firehouse; which has been kept indoors; with 235 hours on it (full specifications and inclusions attached) for \$15,500 plus trade-in; Installed (which usually costs around \$3500). (We have previously been offered \$1,000 for our old system as trade-in. )

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The Board questions with regard to anticipated length of service (the old one was about 25 years old and Chief anticipates this one to last approx. 10-15 years); Commissioner Griffin states his concern that the system will meet our requirements with only 2 bottles, but Chief Nisbet alleviates his concerns. Commissioner Cook inquires as to the condition of the old system and Chief Nisbet reiterates the age and difficulty in getting parts as well as the damaging effects on the bottles that the current system is causing when it begins filling off the compressor and that our current one won't fill the larger bottles. Commissioner Klos inquires again the cost of the used versus new system and Commissioner Hansen inquires where we stand in the budget for the purchase. Chief states we had budgeted \$25,000 in our current budget for its' replacement with the footnote that combined with the equipment purchased for the new tender our budget will pretty much be tapped out for this line item and reminds that we had discussed that the additional carryover stated in the audit would probably be required to assist with these operational equipment needs. He also states that we have pretty much completed the foreseen expenditures with regard to that line item except for some replacement operational items. Commissioner Klos inquires whether Chief feels the system would get us through 1 more year; that perhaps we could then afford a new system, but Chief feels that the system probably wouldn't make it that long and states that everytime Breathing Air comes out they reiterate our need to replace the unit and the difficulty getting parts. Chief assures again, that at 235 hours the unit is really just past the break-in period and that the conditions in which it was used, the users being technicians, and the monthly testing of it instead of quarterly, he feels it is the best option for the money. Captain Brunson states the length of time required to refill airpacks after a call is 4 hours off the compressor so you might as well figure all night filling air packs. Engineer Underwood offers that we just spent \$1000 having airpacks serviced which took 10 hours and he was warned of the damage we are causing to our bottles. Commissioners agree that the expense of the bottle replacement due to damages is very costly and Commissioner Klos inquires as to the environment our current system is being kept. (Which is in the bay). Chief advises this one is enclosed and is fine for our available location. Commissioner Klos motions to approve the purchase. Motion seconded by Commissioner Griffin. Vote called, motion passed unanimously.

- Revisit Training Room Fees-Chief advises the Board that the decision made last meeting to initiate a fee for the use of the training room; after discussion with the District's council; is not adviseable and he lets Attorney Mann elaborate. Attorney Mann explains the difference between providing a place for them to hold their meetings carries much less liability than the liability of the implied service when we charge a fee. We could charge a Deposit for the use with the return of all of the money minus a small cleaning fee if we need to get control over the types of groups who are using it; but that the minor charge we had discussed would not be worth the increase in liability. Commissioner Cook suggests we drop the fee. Chief requests Board approval for a modification of the SOG approved last month only of the elimination of the fee. Motion by Commissioner Cook to keep the rules and guidelines but remove the fee. Motion seconded by Commissioner Griffin. Vote called, motion passed unanimously.
- Common Area Maintenance Fee - Lee County EMS – Chief updates the Board of the progress of the negotiations with LCEMS. After inspection by Kim Dickerson of LCEMS, the proposed fees and square footage for dedicated use and common area use are agreeable and Chief is in receipt of a proposed contract for his review and he will be providing it to the District's attorney for review and approval afterwhich it would be submitted to LCEMS' head of Emergency Services for their approval. It should be handled if not by the next Commissioner's meeting; then by the next one (May 2009); effective date should be October 2009. Commissioner Griffin inquires as to an agreed upon price which Chief states would be a little over \$30,000.

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Commissioner Cook inquires as to how the staff feels about the program and the staff expresses no reservations. Chief also mentions we maintain ability to access and inspect for damages and liability, they maintain any damage, we maintain reasonable wear & tear.

**New Business –**

- Riverside Bank Closure – Office Manager advises the Board of the secure status of our deposits after having checked with TIB Bank and Alex Sink, Comptroller and their discussion of the current insurance program we are protected by; and research she has completed of the pros and cons of the CEDARS program that some Departments are utilizing, and the impression is that we are better off not getting into the CEDARS programs as the yield is slightly less and someone else makes the decisions as to where to place the District's funds. Commissioner Griffin states he thought we pulled our money from Riverside, and Office Manager advises the decision was to only pull the excess of \$250,000 to a CD, which was pulled and placed with Florida Gulf Bank.
- Letter by Commissioners to authorize Office Manager – Theresa Sharp as Financial Coordinator on all Financial and Vendor Accounts and allowing full access to obtain and supply information (Attached). The purpose of which is to allow the Office Manager the ability to manage the supplier accounts and obtain bank statements and change contact agents. After much discussion it is decided that the letter is in need of further review by the District's Attorney so as not to provide too much latitude and the attorney agrees to review and have a perfected version available for the next Commissioner's meeting. Commissioner Griffin motions that after preparation of the letter by the Chief and Theresa and approval by the District's attorney, Commissioner's signatures will be required to approve and sign the letter granting the permission. Motion seconded by Commissioner Klos. Vote called, motion passed unanimously.

**Public Input – None**

**Motion to Adjourn** - made by Commissioner Cook, Second by Commissioner Griffin. Vote called. Motion passed unanimously. Meeting adjourned at 7:50pm.