

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
May 10, 2011

Meeting called to order at 7:03 p.m. by Vice-Chairman Griffin

Pledge of Allegiance

Invocation – Commissioner Hansen

Roll Call: Commissioner Ducrou – Excused
Commissioner Hansen – Present
Commissioner Cook – Present
Commissioner Griffin – Present
Commissioner Klos – Present (7:08)
Chief Larry Nisbet - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann –Absent

Others Present: Some public

Minutes – Review and Acceptance of the minutes of the April 12, 2011 Board of Commissioners Meeting. Motion made by Commissioner Cook to accept the minutes. Motion seconded by Commissioner Hansen. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion and none opposed, motion carries.

Financial Report: Review & Acceptance of the April 2011 Financials. Commissioner Cook motioned acceptance of the April financials. Commissioner Hansen seconded the Motion. With no questions or discussion, and none opposed, motion carries.

Admin/Ops/Fire Marshal's-Report (attached) – Chief Nisbet reads Fire Marshal report into the record. Commissioner Griffin inquires with regard to the meeting at the Civic Center, if there has been resistance or problems out there. Chief Nisbet responds there has been more now than in the past, with the new leadership. Chief Nisbet completes the Inspection Summary tally and moves forward to read the Administration report into the record. (Commissioner Klos arrives). Vice-Chairman Griffin calls for questions; hearing none he calls for petitions before the board.

Petitions before the Board – None

Union Petitions/Discussions – None

Old Business –

- **457 Plan** - Chief Nisbet advises that the 457 Plan Documents are being drawn up and should be here next week, available for the next board meeting. The representative will be meeting with staff the 23rd, 24th, & 25th. He adds that Local 1826 has offered another 457 Plan for us to consider. Chief will be meeting with their representative and would like to have both options available for the staff. Commissioner Griffin asks who that plan is through. Chief Nisbet replies Nationwide. Commissioner Griffin mentions that the City had that one, and it was his intent to inquire if we had looked into it. DVP Lemieux notes that every District in the Local has the Nationwide plan. Chief Nisbet states we selected the other due to the FASD endorsement; but that we will probably offer both for the staff

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to invest with. Commissioner Griffin says he dealt with Nationwide for many years and found them very good.

- **FRS Part-Time Issue Update** – Chief Nisbet states that basic analysis expresses the liability somewhere around \$175,000 in employer contributions in retirement for the part-time employees wages. We have narrowed the list of approximately 30 down to about 10 or 11 based upon the guidelines from FRS. Chief Nisbet continues that we have forwarded our findings to the District's Attorney who is reviewing the information and checking into our options. Chief Nisbet hopes to have some answers in the next week but advises the board that this issue will take some time to clear up, possibly having some solid answers in the next six months. He assures the board he will keep them updated as the information becomes available. Commissioner Cook advises he would like to lean more towards fighting it rather than just paying whatever they say we owe. Chief Nisbet states that it is his intent that if it is owed, we don't pay any more than we have to pay because we are bringing it forward; and if the employees are entitled to it, and it was withheld from them improperly, he wants to make sure the employees get taken care of. That is why he has given it to the attorney to work it out, and the attorney is going to contact someone who is well versed in the FRS program.
- **The Actuary** – Chief Nisbet reminds the board of the Actuarial study that we had to include in our audit last year; and advises that the company that performed that for us last year is trying to have us do it again this year at an abbreviated rate of approximately \$1100.00. He advises that in speaking with the District's auditors, we are advised that we do not need to do it again until the 2012/2013 budget year. Our auditors are perfectly fine that we use the same numbers for audit until then. Commissioner Cook is in agreement. Commissioner Cook motions to hold off on the actuarial study until then. Commissioner Klos seconds the motion. With unanimous vote, motion carried.

New Business –

- **Chief Nisbet's Performance Evaluation** - Chief Nisbet requests that the board fill out his performance evaluation for the next commissioner meeting.
- **SBA Registration** - Office Manager states that everyone should have received an e-mail from the SBA and requests all board members take the few moments to register so that they can request transfer of funds from the SBA to our Money Market account. She notes that the SBA will not honor the current request we have submitted in writing to move the \$5,000. Commissioner Griffin asks how many does it take to a transfer. Office Manager states only one but it must be one of them, she is only authorized to make inquiries.

Public Input – None -

Motion to Adjourn – Commissioner Cook motions adjournment. Seconded by Commissioner Hansen. Vote called & passed unanimously. Meeting adjourned at 7:16 p.m.