

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
May 13, 2008

Meeting called to order at 7:06 p.m. by Commissioner Hansen

Pledge of Allegiance

Invocation by Commissioner Harader

Roll Call: Commissioner Hansen – Present
Commissioner Cook – Present
Commissioner Ducrou - Present
Commissioner Harader - Present
Commissioner Griffin - Absent
Interim Chief Rick Garcia - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann - Present

Others Present: Public

Review and Acceptance of the amended March minutes and the proposed April 8 meeting minutes. Commissioner Cook made a motion to accept the minutes. Motion Seconded by Commissioner Harader. Vote called. Motion passed 4-0.

Financial Report: Office Manager reports the result of inquiry with QuickBooks regarding the Direct Deposit checks showing up as “0” dollars. It is not able to be changed but she offers a report (attached) which discloses each payroll’s detail by employee. Commissioner Harader made a motion to accept the April financials. Commissioner Ducrou seconded the motion. Vote called. Motion passed 4-0.

Admin/Ops/Fire Marshall’s Report (attached) –Station Fire Inspection items are now all compliant except for the pushbutton key pad EMS had put on the bay door now requires a push bar emergency release, and the propane tanks need to be moved from the bay to the deck on the side of the building. Commissioner Hansen remarks that everything is cleaning up nicely. Commissioner Cook asks about the engine oil circumstances with our engine, which presently seems fine, but HallMark’s engine was ruined. Extended Warranty it is believed calls for these oil analysis be performed. Engine 21 is ok right now, but we need to change oils we’re using. We have already done that. Commissioner Cook wants us to document how long we were running the wrong oil. Chief to add that documentation to the vehicle file with warranty. Closest unit response program will be 18 months or more to be activated as waiting on software that is in development at this time.

Petitions before the Board – None

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Old Business – Red Cross Donation – We have donated \$250 each year for the past 2 years and the District’s Attorney says it is not a problem as it is not a political organization, and it is non-profit. Motion made by Commissioner Cook for a \$250 donation. Motion seconded by Commissioner Ducrou. Vote called, motion passed 4-0. **Election** - Resolution 2008-01. Commissioners have June 16- June 20, to qualify. Seats 2 and 4 are up by Term, Seat 1 is up due to Appointment. Resolution to adopt by Commissioner Ducrou motion seconded by Commissioner Harader. Vote called, motion passed 4-0. **Copier** – we purchased the one we were using for \$300+ *less* than anticipated and the service agreement for \$200+ *less* than anticipated.

New Business – Station Kitchen Remodel – Line item in budget is \$32,000 for Building Improvements. Estimated project would be expected to run around \$8,000. For appliances Mark Underwood was able to get a quote for \$3754 for 3 Refrigerators, 1 dishwasher, 1 range and 1 microwave. We are still looking for cabinet quotes.

Filling of Chief Position –Board Interviews of Candidates – Individually (without the audience of the opposing candidate) Larry Nisbet and then Joseph Wise. Commissioners questioned each candidate similarly and after much discussion, Commissioners weighed the pros & cons of each. Commissioner Ducrou motioned to offer the position to Larry Nisbet for 4 year contract for \$90,000 annual, and full medical (family coverage), take home vehicle and his already scheduled vacation. Motion seconded by Commissioner Cook. Vote called, motion passed 4-0. Contract details to be worked out by Commissioner Ducrou within the next month. Offer made by Commissioner Ducrou on behalf of the Board, with a footnote that a salary of \$95,000 is target for October, subject to budget analysis. Mr. Nisbet requests a few days to think about it. He will have an answer on or before Friday 4pm. He does request a letter of intent this evening prior to departure.

Public Input- None

Motion to Adjourn by Commissioner Ducrou. Motion Seconded by Commissioner Harader, Vote called, Motion Passed unanimously. Meeting adjourned at 9:35.