

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
May 14, 2019

Meeting called to order at 7:00 p.m. by Chairman Hansen

Invocation – Chairman Hansen

Commissioner Hansen – Present
Commissioner Griffin – Present
Commissioner Mere - Present
Commissioner Ducrou – Excused
Commissioner Cook – Excused
Chief Larry Nisbet - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann – Absent

Others Present: Some Staff

Minutes – Review and Acceptance of the minutes of the April 12, 2019 Board Meeting. Motion made by Commissioner Griffin to accept the minutes. Commissioner Mere seconded the motion. Chairman Hansen calls for questions or comments. Hearing none, he calls for any opposed and with none opposed, motion passed.

Financial Report - Review & Acceptance of the April 2019 financials. Commissioner Mere moves to accept the April 2019 financials. Commissioner Griffin seconded the motion. Chairman Hansen calls for questions or comments. With no questions or discussion offered, and none opposed, motion passed.

Fire Marshal and Administrative Reports (attached) – Chief Nisbet states we have no written Fire Marshal report but he will update the Board. Regarding MW Horticulture Chief was unable to get any examples of liens other departments had levied; and in discussion they find it may not be cost effective to pursue that angle. He will have more for the Board next meeting. He reads the Administrative Report into the record. He offers to answer any questions. Commissioner Mere asks if we should create a line item for the \$25,000 one-time benefit for the cancer presumption and Chief's reply is not at this time. There are too many unknown factors and he recommends we wait to see what insurance options become available. Should something come up between this legislative session and the next, he would just come to the Board to cover it out of Reserves. Chief Nisbet talks about the legislative session he attended. Chairman Hansen calls for Petitions before the Board.

Petitions before the Board/Public Input – Hearing none he calls for Union Petitions.

Union Petitions – Hearing none Chairman Hansen calls for Old Business.

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Old Business –

- **Agenda Changes** – Chief Nisbet recommend the DRAFT Agenda as presented giving the Public Input (Agenda Items) early in session and Agenda Items (General Discussion) prior to closing and dropping the Petitions Before the Board/Public Input. Commissioner Mere likes the new format. It keeps the same opportunities for the Public and is easier to understand. He moves to adopt the new Agenda. Commissioner Griffin seconded the motion and with all in favor, motion is adopted.
- **Auditor and Actuary direction** – Office Manager directs attention to the fulfillment of Commissioner Ducrou's request from last meeting requesting other departments audit budgets – There is a brief discussion as to the services proposed and our satisfaction with the reports we've been getting and the competitive pricing structure of our current auditor and bearing these in mind Commissioner Mere moves to accept Ashley Brown & Company's proposal. Commissioner Griffin seconded the motion and with all in favor motion is adopted. Upon review of the 3 proposals for Actuary and the fact all meet the required criteria it is proposed by Commissioner Mere that we grant the contract to Foster & Foster due to budget constraints. Commissioner Griffin seconded and with all in favor, motion passed.
- **Execution of the Line of Credit documents** – the Chairman and the Sec/Treas execute the documents. Chairman Hansen calls for New Business.

New Business –

- **Chief's vacation and the July meeting** – Chief Nisbet advises the Board that he wishes to take his usual trip to Canada for the month of July and offers Board to cancel July's usual Board meeting as is customary for us in July. Chairman Hansen asks If we have anything pressing in July and Chief Nisbet responds to the negative but notes that the next agenda item becomes critical for quorum in June if there is to be no July meeting. The Board is in agreement and Commissioner Mere moves to cancel the July meeting and Commissioner Griffin seconded the motion and with all in favor, motion passed.
- **June Meeting** – sets the Maximum Millage Rate – Chief Nisbet states in the absence of a July meeting it will be critical we have a June meeting quorum to set the Maximum Millage Rate initiating the TRIM process. Chairman Hansen calls for Chief Items.

Chief Items – None - Chairman Hansen calls for Commissioner Items.

Commissioner Items – None - Chairman Hansen calls for Public Input

Public Input – None - Chairman Hansen entertains a Motion to adjourn.

Adjournment – Commissioner Griffin moves to adjourn. Commissioner Mere seconds the motion and with none opposed meeting is adjourned 7:31p.m.