

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 9, 2020

Meeting called to order at 7:00 p.m. by Chairman Hansen

Invocation – Chairman Hansen

Commissioner Hansen – Present
Commissioner Griffin – Present (7:07)
Commissioner Mere - Present
Commissioner Ducrou – Present
Commissioner Cook – Excused
Chief Larry Nisbet – Present
Office Manager – Present
Attorney Ian Mann – Present

Others Present: None

Public Input Agenda Items – None

Minutes – Review and Acceptance of the minutes of the May 12, 2020 Board Meeting. Motion made by Commissioner Ducrou to accept the minutes. Commissioner Mere seconded the motion. Chairman Hansen calls for any discussion. Hearing none, he calls for any opposed and with none opposed, motion passed.

Financial Reports - Review & Acceptance of the May 2020 financials. Commissioner Mere moves to accept the May 2020 financials. Commissioner Ducrou seconded the motion. Chairman Hansen calls for discussion. Chairman Hansen asks if there's anything else. With no further questions or discussion offered, and none opposed, motion passed.

Fire Marshal and Administrative Reports (attached) – Chief Nisbet states due to Captain Underwood being on vacation, there is no Fire Marshal report, but he does update the Board on the situation at MW Horticulture. He states, last week we did a site inspection and their Stop Work Order remains in place, they were again provided a list of all the fire codes that had to be corrected, and we have added a clause that their current on-site material has to be reduced by 50%. All fires are at least suppressed or contained. We've also been working with Lee County and DEP pretty heavily on this. Our attorney had been apprised of all activities related to this. We have also performed a courtesy inspection at the new 7-Eleven. That sits at about 80% and they plan on having a soft opening, he believes, by August 1st. He adds we are starting to increase our prevention activities this month; we're starting to get back into the businesses. He adds that we currently have about 13 homes out of the ground at Brightwater. We don't have anything to do with inspections on residential, and we've got like 2 coming out of the ground in Hunters Glen. He confirms with Commissioner Ducrou what stage those are at, one's finishing and the other the foundation has been poured. He moves on to the Administration Report. Chief offers to answer any questions. Chairman Hansen calls for any questions and hearing none, he calls for Union Petitions.

Union Petitions – Hearing none Chairman Hansen calls for Old Business.

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Old Business –

- **Lee County EMS Lease** – Chief Nisbet states he has been working with a woman there who is in charge of their buildings and facilities and has provided her with an update of what the Board has specified as the direction they wish to move. She is still working remotely and has promised to get back with me.
- **Volunteer Physicals** – Chief Nisbet states we do not have a systemic problem of health issues with our volunteers, Dwight's unfortunate event was an isolated incident, but looking at our volunteer roster of those that have been here for some time, we need to do something; he states; I never disagreed with that; but for our new volunteers...Our average time frame that we keep a volunteer on any given year is between eight and eleven months before they hire on somewhere. A majority of them are usually within that first year of coming out of fire school. All of the volunteers we took on in 2018 have all moved on. All volunteers we took on in 2019 have all moved on. Since then we have put on 54 volunteers from 2016 through 2019; and that's not counting 2020 and we're doing interviews for volunteers now. He states his recommendation moving forward, that if they are with the Department for more than 2 years, we will budget them starting next year for Life Scan physicals, and if they are under 2 years we'll require a note from their doctor or a copy of the fire academy physical; if that is agreeable to the Board. He estimates it would probably be about 5 or 6 people. There is some discussion as to timelines and ages and graduations, etc. Chief states 1582 just changed from every 3 years for volunteers to 2 years. It is decided that if they are with us 2 years, or if they are over 30 and with us a year or more, then we will include them in the department Life Scan physicals.
- Chairman Hansen calls for any other old business and hearing none, calls for new business.

New Business –

- **Set Maximum Millage Rate** – Chief Nisbet recommends due to the minimal funds generated by the preliminary evaluations by the Property Appraiser of a net of approximately \$72,000 at 3.5 Mills, that we maintain the 3.5 Mills. Commissioner Ducrou moves to set the Maximum Millage Rate of 3.5Mils. Commissioner Griffin seconded the motion and with all in favor, motion passed.
- **Authorization for Office Manager to set dates for Budget Hearings** - All Board Members seem to agree to let the OM set the hearing dates as no discussion is offered and no opposition is presented. Chairmen Hansen moves to next item on the agenda
- **Remind Seats 2 and 4 election qualification is due June 12** – The incumbent of those seats are Commissioner Ducrou and Commissioner Cook
- **Remind Seats 1, 3, & 5** – are reminded to file their Form 1 which is due by 07/01/2020 With no other New Business Chairman Hansen, calls for Chief Items.

Chief Items – Chief Nisbet asks if the Board would like to do a Budget Workshop in August or would they like to meet one on one with him. It is decided to hold the budget workshop in conjunction to the Regular Board Meeting in August. Chairman Hansen asks for any further discussion or questions and hearing none, calls for Commissioner Items.

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Commissioner Items – Hearing none Chairman Hansen calls for Public Input

Public Input – None - Chairman Hansen calls for Recess for Executive Session 7:31pm

Executive Session – 7:31pm-8:05pm

Reconvene – 8:05pm – Chairman Hansen asks if there is anything else that requires discussion. Chief Nisbet announces to the Board the Property Appraisers Preliminary estimate values the properties in the District at a \$21,297,274 dollar increase which translates to the \$72,000 net for budgeting purposes. Chairman Hansen asks if there's anything else anyone has to offer. Office Manager asks if the Board is good with leaving the monthly Board meetings as the second Tuesday of the month, so she can advertise those dates in the same ad with the Bargaining unit meetings. The Board is good with that arrangement. Chairman Hansen calls for motion to adjourn.

Adjournment – Commissioner Ducrou moves to adjourn. Commissioner Griffin seconds the motion and with none opposed meeting is adjourned 8:07p.m.