

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
June 12, 2018

Meeting called to order at 7:00 p.m. by Chairman Hansen

Invocation – Commissioner Hansen

Commissioner Hansen – Present
Commissioner Griffin – Present
Commissioner Mere - Present
Commissioner Ducrou – Absent
Commissioner Cook – Excused
Chief Larry Nisbet - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann – Absent

Others Present: DVP Swindle

Minutes – Review and Acceptance of the minutes of the May 8, 2018 Motion made by Commissioner Mere to accept the minutes. Commissioner Griffin seconded the motion. Chairman Hansen calls for questions or comments. With no questions or discussion and none opposed, motion carries.

Financial Report - Review & Acceptance of the May 2018 financials. Commissioner Mere moves to accept the May 2018 financials. Commissioner Griffin seconded the motion. Chairman Hansen calls for questions or comments. With no questions or discussion, and none opposed, motion carries.

Chairman Hansen calls for Fire Marshal and Administrative Reports.

Fire Marshal and Administrative Reports (attached) – Chief Nisbet states “Commissioners we do not have a Fire Marshal Report but I will tell you that today I went and did the reinspection of MW Horticulture, considering it’s been addressed for a couple of board meetings. The fire violations that we have identified, I would say they are making a conscious effort, I would say they have probably 30-40% of them completed. We still have some set-back issues and we still have that one pile that is really a major issue. But inside the facility, the temperature monitoring they got done, the no smoking signs, all that. They’ve still got to widen up some fire lanes, but they’re making a conscious effort and I will tell you it’s been a few weeks since we were back there; and they are now a 24hr operation; they have operators on-site 24/7 and they are making a conscious effort and I’d say we’ll hopefully have them in compliance by the end of summer. Commissioner Mere asks “are they hauling anything out?” Chief Nisbet responds “yes, you can tell they’re actually getting some material out of there. The hurricane pile though is going to be a big undertaking. They have some issues they are having to work out with the county and zoning, stuff like that; the grinding, she was talking about the other day, I said that’s not my issue, now if the grinding causes a fire, now that’s my issue, and you have to keep it cleaned

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 12, 2018

up underneath it, but as far as your ability to grind, that is with the county. I believe she's got another meeting with them coming up. But I just wanted to give you an update on that so if anybody asks." He reads the Administrative report into the record. He asks for any questions. Hearing none, Chairman Hansen calls for Petitions/Public Input.

Petitions before the Board/Public Input – Hearing none he calls for Union Petitions.

Union Petitions – None, hearing none, Chairman Hansen calls for Old Business.

Old Business – Chairman Hansen calls for anything in old business.

- **Note to Seats 1, 3, & 5** – Chief Nisbet reminds Seats 1, 3 & 5 begin pre-qualifying June 4, 2018 and qualifying filing deadline is June 22, 2018.
- **Banking change** – Office Manager refers Commissioners to the banking research result in their packets behind the Administrative report. She notes to Commissioner Mere the FL Class averages reported as he had requested those. She also notes the various institutions that were approached and their locations are outlined. Chief Nisbet states "Commissioners, based upon all the information gathered, I do like the FL CLASS as an area to place some of our reserves, but I would recommend that we do that at a later date. If you so chose to change the banking institution tonight, my recommendation would be Florida Community Bank. They seem to be the institution standing out. We've asked them to clarify a couple things, one of them being service fees, and they had an answer back to us in less than an hour." Office Manager notes we had discussed it but it wasn't in writing in the proposal. Chief Nisbet continues "My recommendation would be that we take care of that portion of the funds of the District and set up those accounts before we head towards the FL CLASS investment side, doing that at a later date. That way it keeps it clean. We're already seeing issues going on with the merger of the current institution." Commissioner Mere asks "Theresa what's your feeling on the bank; you do all the banking." Office Manager responds "I'll tell you, I love this new Florida Community Bank, they've been very responsive, Johnny on the spot. I send an e-mail out or make a call, and I get an immediate response. Even though the girl I've been working with is on vacation, she's got a back-up that has been very responsive." Commissioner Hansen asks where they're located. Office Manager responds "Downtown" Commissioner Mere states "Lee St." Chairman Hansen asks what the Board members wish to do. Commissioner Mere states "I'd like to make a motion that we move then; if they're happy with the response they're getting from Florida Community Bank and we know all our stuff up front, and we're not happy where we are, there's no reason, in my opinion, to postpone it." Commissioner Griffin asks "So we're going to be moving everything over there? Is that what we'd be doing?" Commissioner Mere states "Initially, then we're going to look at the investment money, possibly

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 12, 2018

doing it with FL CLASS, but for right now...” Commissioner Griffin seconds the motion. Chairman Hansen calls for any further discussion and hearing none calls for opposed and with none opposed, motion passed. Office Manager is looking for specified authorization as to amounts to move for each account to initiate the new accounts. Chief Nisbet states “Commissioners, my recommendation that we move what amounts are over there right now, that are currently in there; open them up with those amounts and then we can make the adjustments, that way it’s clean.” Commissioner Hansen asks “Now are you going to move...” Commissioners Mere and Griffin begin sentences...Commissioner Hansen continues “are we going to move the investment money or are we...” Chief Nisbet states “we’re going to move everything. But then, after we get this done, and we get everything settled in and any bugs worked out, then we can look at FL CLASS at a later date.” Commissioner Mere rephrases it saying “I would do with whatever is already paid out here, you know what money’s coming out, leave that in there, plus maybe \$1000, whatever, a little something extra, not much, but take the majority of it out and move it over. I’m ok with that.” Commissioner Griffin agrees. Commissioner Mere inquires if we will have checks with the new institution within a couple weeks to meet bill pay schedule and if they’ll be set to handle the payroll direct deposit etc.... Office Manager assures everything is supposed to be seamless. She states she’s already inquired of QuickBooks. Chief Nisbet assures “on the employee side it will be seamless.” All board members present are satisfied and Chairman Hansen directs “Make it so”.

- **Resolution 2018-02** – Line of Credit Initiation – Chief Nisbet states “Commissioners, that is the resolution to enact the Line of Credit we do every year; the one we have been waiting on, our now former financial institution, that we were still waiting on the docs since December. Florida Community Bank hopped on this right away too. Chairman Hansen asks if Chief Nisbet wants to enter that into the minutes. Chief Nisbet reads Resolution 2018-02 into the record. Commissioner Griffin moves to adopt Resolution 2018-02. Commissioner Mere seconded the motion and with no further discussion offered and vote called with none opposed, motion passed.

- **FIRE Chief Evaluation** – Chairman Hansen asks how many of those Chief Nisbet has received back. Chief Nisbet responds “One.” Chairman Hansen states “very good” Chief Nisbet states “Commissioner Cook submitted his before he left for vacation.” Chief Nisbet offers that if the Commissioners wish, we can talk about it in August, or they can come in and see him before he leaves in July and drop them off, he would just like to have them for his file and records and he can identify any issues they may have currently, he can address those. Commissioner Mere apologizes. Commissioner Hansen states “I’m just trying to figure out if I’ve ever turned one in. I don’t want to break the chain...” Chief Nisbet assures him, he has. “I think you did my first one.” With no further discussion offered the Resolution is executed and Chairman Hansen calls for new business.

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 12, 2018

New Business –

- **Set Maximum Millage Rate for proposed millage.** – Chief Nisbet states “Commissioners, tonight we need to set the Maximum Millage Rate, no resolution is required at this time, we just need to set the maximum millage rate, if you so choose, at 3.5000; which is our voted millage cap. We did see a 4% increase in our Ad Valorem taxes on our soft numbers in June. Which should generate about \$48,000. Right now, we are waiting to see what our July numbers look like, but we are not in a position to go to our roll back rate or anything along those lines until we get some personnel.” Chairman Hansen asks “What about, this isn’t there, but anything on SAFER?” Chief Nisbet states “I did find out yesterday afternoon that it’ll be late summer or early fall before they start doing awards. They’re behind. They haven’t even started doing the AFG, which we have portable radios in on that grant, so we’re waiting to hear back on that grant too.” Commissioner Mere asks “Anything back on our reimbursement from Irma money?” Chief Nisbet states “Irma money, we’re just waiting on a check. Everything has been documented and processed.” Office Manager states “we are over half way there. We have done all of our part...” Chief Nisbet states “all of our stuff is done.” Office Manager continues “their legal has approved it, it just has to go through their little audit stuff and we anticipate we should receive it by the end of the fiscal year.” Chief Nisbet states “and the FMAG reimbursement for the brush fires is moving forward also. We’ll see which one we get first; because my bet is I’ll get Irma money before I get brushfire money.” Chairman Hansen asks “Do we have to have a resolution for the maximum millage rate?” Chief Nisbet states “No, we just need a vote for that. The resolution will come when we actually set the proposed millage rate at our first preliminary budget hearing.” Commissioner Mere moves to keep the proposed millage rate at 3.5000. Commissioner Griffin seconds the motion and with no further discussion offered and none opposed, motion passed.

- **Authorize Office Manager to set dates for Budget Hearings** – Chief Nisbet states “Since we’re not having a meeting in July and July is when we get the dates for the County and School Board hearings, I’d like Theresa to have the ability to get us dates locked in as early as possible; you did this last year, so that way when we come back and meet in August she can tell you what those dates are.” Commissioner Griffin states “Ok, you’re authorized.” Commissioner Mere states I’ll get with you afterward, I already know a couple dates in September ...(he has other commitments)” .

- **Financial Disclosure** – Chief Nisbet reminds the members of the Board that their Form 1 financial disclosures are due by July 1st. Commissioner Mere adds “but you don’t need to file one if you’re running for re-election, they’ll use the same one that you have to fill out for that.” Chairman Hansen calls for Chief Items.

Chief Items – Chief Nisbet states “Commissioners, just a couple things as we’re progressing into the budget; I have a meeting with the full time staff identifying

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 12, 2018

any budgetary needs; a couple things that are going to be coming up in the short term; portable radios, which we have a grant in for; but if we are not successful in the grant, we're probably going to have to discuss a way to purchase those radios, or at least purchase them at a later date because our 2500's they are not supporting any longer; those radios are 14 years old; we can still get some of those parts but we're having a hard time. When we send them in for repair; 5 years ago we'd get them back in a week; now we're getting them back in a month because they are trying to find parts. They've also discontinued using our 5000's which are the newer radios but there's still quite a few parts available for those. So those 4 radios that are 5000 series, we'll be able to keep those for a little bit longer, but if we're not successful with the AFG grant, we're going to have to look at that as a long-term expenditure, possibly as a lease purchase. Portable radios are \$6,500 apiece. We should have them for at least our riding seats that we have. Also, our mobile data computers inside of the 2 engines are now 6 years old; the ones that North Fort Myers donated for us; we're having problems getting support for those. We're trying to stretch that out a little longer because we're transitioning to a new CAD with the county, and the new CAD will have an IOS format which we could just do a tablet. We can do an MDC on a tablet right now but some of the departments that are doing that are seeing some overheating issues. North Ft. Myers just put new Panasonic Tough Books inside theirs; they got a good deal, they actually got their new MDCs updated for about \$3000 a unit. So they were able to put the Tough Books in place, so probably this budget year, if we don't figure something out with the tablet, we will probably do at least one Tough Book, or if I can get some from EMS that they are decommissioning, to buy us a little bit of time until we get this new CAD, I'm going to try to do that; but we'll probably do Engine 131, Engine 132's is still working pretty good, it doesn't go out as much; but Engine 131 is slow and they're having some connectivity issues; the other thing is too, the connection radio interface that we use now, they don't support any longer; so we're going to have to go to an air card type system which will be an additional expense of about \$35 mo. Per air card, so we'll be looking at that." Commissioner Mere asks "if we have to go to a tablet format, what type of cost are we looking at?" Chief Nisbet responds "I don't know that yet, it would be cheaper, one of the departments that did the tablet with the mount and the blue tooth keyboard and they put in the Rocket which is like a mobile hot spot with an air card, I want to say they were at about \$1,800 is what they were able to get it for, which would be, by far, the best way to go..." Commissioner Mere states "and it's probably the bigger i-Pad anyhow which is a fairly large, like a 12" screen so it would be easier to read." Chief Nisbet states "I've been looking at a lot of different ones and I just talked to Chris Wolf over at South Trail, he just put in one of the, he went with the Dell tablet for their Battalion Chief's vehicle and right now they haven't seen any overheat issues and he was able to do theirs for, I think he said, right at \$2,000. But he said, I'm looking at what is the DLM, he said is a radio air base which is similar to an air card, but for out here, I think it's going to transmit better, because inside the station, Sprint's terrible, Verizon is good, Verizon air card is \$45. Sprint card is

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 12, 2018

\$35 but if we can do the DLM I might be able to get that even lower, but that's something I'm going to be looking at next budget year." Commissioner Mere states "and I'm going to be honest, having had Sprint vs Verizon, in our District, I would say it's worth it to pay a little bit more, Chief Nisbet states "absolutely, if we have to go to the Verizon air card, we'll go Verizon. The nice thing about us transitioning into air card is the air cards, if our agency has to go into Hendry County, or our agency has to go deep into Charlotte County for mutual aid, we'll have mapping that will continue us. Right now, once we get out of our radio band width, we lose the mapping on the computer. They'll maintain that; the new CAD uses Google Earth and does all that stuff. The other thing too, just to make you aware, our air compressor fill station took a dump and we could not get parts for it, we couldn't get it fixed; it was leaking air out of everywhere; we called Bauer, they quoted us \$12,500 for a new fill station, they had one that was on a 90 day demo and we got it for roughly \$8,500; I went ahead and made the purchase because we needed to have our air bottles filled; we got it within a week and it has been hooked up. It was within my spending limit, so I went ahead and took care of it." Commissioner Mere asks if we did anything with the old one. Chief Nisbet responds "right now it is sitting out back and we're probably going to take it to the scrap yard. The problem is we couldn't get parts for it. Our compressor is still fine. The only thing we had to replace was the fill station right now. I think our bottles need to be hydrostat next year, but we're doing pretty good on that system. The new fill station is also very simple, which is nice." Commissioner Mere says "good." Chief Nisbet states "also, the DVP and I sat down today, we identified negotiation dates, to start when I come back from vacation, so in August I will ask for you to remain for any executive sessions so we can talk about contract negotiations, some items that I want to look at, that's it. Oh, we're also doing joint training with North Fort Myers at a house up off of West Samville and we're training 3 days a week, we've got the house until the end of the year if we want it." Commissioner Mere asks "when did you start doing that?" Chief Nisbet responds "we started last week. We were going to try to do 6 days, try to do 2 hours a day Monday through Saturday, that way we could spread it out and get in 2 drills a week, something like that, but it's just brutally, miserably hot out there. So Chief Manson and I talked and we said let's take it down to three because we want people to still want to come and do this, so, we're starting out, they've got a lot of new people, we've got a lot of new volunteers, so we're starting out very basic, just going through the motions; next week, we'll probably start throwing some smoke in there or maybe doing some blacked out masks, and then slowly working our way up to burn days. I'll be back from vacation before we burn. I don't want to burn until I get back. I'm going to try to push that off as long as I can." Commissioner Mere says "Wait 'til August, it'll be cooler." He asks if we're ok with gear and all that other stuff. Chief Nisbet states "I think right now we're doing ok, we probably have some volunteer gear that's getting close to the 10-year mark, we may have to look at that, but, we have enough budgeted if we have to get a couple sets here and there, we should be able to do it, but right now we're doing pretty good on gear. We've actually vacated some

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 12, 2018

volunteer positions recently, we're trying to get some new ones in..."

Commissioner Hansen asks the DVP if he agrees that we are pretty good. DVP responds "no comment; I'm not disagreeing with him, I 'm just not commenting." Chief Nisbet states "right now we're doing pretty good; there's going to be some changes in NFPA 1500 coming down the road, you're talking about gear, you know we bought the brush gear last year, we're probably going to have to order a dual-purpose brush gear here shortly; I think it's going to get to where they don't want these guys wearing structural firefighting gear if they are not on a structure fire or a car fire, or something along those lines. I think they're going to want us to be in extrication and Tex-Gen has got a dual purpose gear; it pretty-much doubles the price of our wildland gear, maybe not quite double, maybe 60% more, and it's good stuff, but the carcinogens and the cancer prevention stuff is really getting big; they want us deconning our gear after every fire, gross decon after the field, extraction after every shift; you do 26 extractions of that bunker gear, if it goes in that machine 26 times, it breaks down, I'm supposed to retire it. And of course, there are certain materials if it comes into contact with, it needs to be retired anyway. Now fortunately, if we have one of those situations like a fertilizer fire or something along those lines, we can claim it on insurance, but normal wear and tear, it's just going to be wearing out, and probably eventually we're going to have to have at least all of our full-time staff are going to have to have 2 sets of gear. That's just where it's going. And it's something we've talked about for quite some time, but it's not required, but it's coming up to it."

Commissioner Mere states "you know it is almost sounding somehow like we need to try to come back to a way that we can put in some type of a bill where we can have these insurance companies when we're having to do extrication or something, because of the fact now with these new guidelines, because that gear is having to be replaced more often, we've got to try to get something out of it."

Chief Nisbet responds "Commissioners, actually, my first year here I was pushing for that, and the second year here the Florida legislature outlawed it; because fire departments were really leaning in that direction, but it's already built into their insurance policies and the Florida legislators and the insurance lobby; they were successful and they've now outlawed it. A hazardous materials release, I can charge for; like if we're involved with a large diesel spill or a chemical spill or a semi-truck accident, they overturn, and we have a DEP violation, something along those lines, I can use the CERCLA act and I can actually charge for the supplies we use. I think the one year, we had a dump truck that blew up on 75 and we were able to charge the insurance company for hose and bunker gear and stuff and they always argue with me about it, then I send them the piece of paper with the act and tell them they can do their research and then a couple weeks later we'll get a check. They really don't push too hard, but we can charge for a funnel, anything that we had to do to the spill because the transporter was the cause for the spill; or if we had a manufacturing plant here that caused the spill but that's about it." Commissioner Mere states "I would think though; with the new legislation getting pushed through with cancer prevention and how that's kind of a hot topic; now would be the time, if we can get a legislator on our side to

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 12, 2018

help push it through to get that through, because the insurance companies have already built it into their policies so at this point, it's just finding the mechanism of how we can bill for it." Chief Nisbet responds "well unfortunately the cancer presumption has not moved out of committee." Commissioner Mere asks "it still hasn't? I thought it had moved out of committee." Chief Nisbet states "No. The PTSD stuff went through in a year; but cancer; the one bill that was actually gaining momentum was Four cancers and was extremely lacking and the state said it would be a \$25,000 benefit. If you got this type of cancer the state would give you \$25,000. No workers comp., none of that stuff, just a one time "here you go \$25,000". But if you died from it, it would be considered a line of duty death. So, you could qualify, but Federally the PSOB benefits don't classify it yet as a line of duty death. I think it's coming because we have a federal cancer registry; but it just hasn't happened yet. It's a serious issue in the fire service. It's at epidemic levels. Miami-Dade had 103 firefighters diagnosed with cancer last year. One hundred and three in one department. Now, a lot of those were melanomas, but still, 103 in one department. But that's the part where it gets aggravating is trying to forecast what we need for PPE, what we need to address these issues. I've been talking to Representative Eagle, Senator Benacquisto, about appropriations, what I was discussing a couple meetings ago, about improvements for the station and stuff. I still haven't quite seen where to go with that, but one of the things I wanted to include on that, if I did something with the station, is the diesel exhaust emission control system, fortifying, hurricane strength, redoing the generator, things along those lines. I'm just trying to figure out what direction that's going to go and if we can be successful in doing that. Another item that's going to come down, and this is the one I'm really struggling with, is ballistic vests. They're starting to get to where they require ballistic vests for everything; and of course, it has to do with this mass active shooting event; but we have about a 10-12-day area where we are at the highest concern of that with the fair going on down there. But when you look at all these active shooting events, with the exception of, I think, Las Vegas, Las Vegas had a firefighter shot in the leg, that was actually there, as assigned to the event. I haven't seen a first responder, besides maybe law enforcement, a firefighter hasn't been shot at one of these events, and they're requiring these ballistic vests, when I would say if any of these require one it's the domestics we go to, the fights, the bar fights, along those lines, but we wait for law enforcement to secure the scene before we make entry anyway. So, our workers comp carrier will give us \$5000 towards the purchase of those, which would outfit all of our full-time personnel, because one vest is about \$500, but I'm still a little torn on it because I would rather take that \$500 and put it towards a set of bunker gear. That's probably 1/3 of my bunker gear cost." Chairman Hansen asks for any other questions for the Chief. Commissioner Mere asks "any idea when we might hear more on the grant for the radios?" Chief Nisbet responds "it says "coming soon". Commissioner Mere states "oh, good." Chief Nisbet states "now remember, these are 2017 awards; it says "coming soon". Commissioner Griffin states "I've seen that sign up on Pritchett for years." Chief laughs and states "I called the help desk last week and

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
June 12, 2018

said hey, what's going on...and I guess there's a new regulatory agency or group that's over all these grants that is taking care of it; but the one thing I did hear, is that it has gone through scoring, it's gone through peer review, both SAFER and AFG, and if you did not make it into a fundable category, not saying that you're going to get funded, but a fundable category, you should have already received a denial letter. Because a lot of denial letters went out last month, and we didn't get one on either of our grant applications." Commissioner Mere states "I have exhausted all my questions."

Chairman Hansen calls for Commissioner Items.

Commissioner Items – Hearing none, Chairman Hansen calls for Public Input

Public Input - As there's no public input offered, Chairman Hansen calls for a motion to adjourn.

Adjournment - Commissioner Griffin moves to adjourn. Commissioner Mere seconded the motion, and with none opposed, meeting adjourned at 7:40 p.m.