

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
July 8, 2008

PROPOSED

Meeting called to order at 7:03 p.m. by Commissioner Griffin

Pledge of Allegiance

Invocation by Commissioner Harader

Roll Call: Commissioner Hansen – Absent
Commissioner Cook - Absent
Commissioner Ducrou - Present
Commissioner Harader - Present
Commissioner Griffin - Present
Chief Larry Nisbet - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann - Absent

Others Present: Public & some staff

Review and Acceptance of the June 10, 2008 Board minutes. Commissioner Ducrou made a motion to accept the Board meeting minutes. Motion seconded by Commissioner Harader. Vote called. Motion passed unanimously.

Financial Report: Commissioner Ducrou brings the discussion of his previous request to amend 2007-2008 budget line item unencumbered funds to reflect the actual audited amount. Attached are line adjustment increase notations reflecting proposed fund be increased to \$647,476; an increase of \$200,575 from originally estimated numbers while leaving the earmarked \$27,200 for Truck & Emergency Disaster Fund shown on the budget as Reserves Encumbered. Office Manager also requests addition of a new line item Impact Fees (Carried) which would be balanced by an expense line item in the budget to reflect all encumbered impact fees as of audit. Commissioner Ducrou motions to accept these two changes. Commissioner Harader Seconds the motion. Vote called. Motion Passed unanimously. Request is made as well to amend budget to reflect the transfer approved last Board Meeting to allow a reduction in unencumbered funds of \$43,000 and an increase to the Vehicle acquisition line for the purchase of the Brush Truck. Commissioner Ducrou motions to accept this change. Commissioner Harader seconded the motion. Vote called. Motion passed unanimously. Office Manager also requests movement of all Educational Incentives \$7907 to the Salary line as the change had been made during last fiscal year adding this allowance to the hourly rate in paychecks for this, however the budget was not constructed accordingly. Consequently the Educational Incentives line remains unaffected while disbursements of this class are made each payroll. Commissioner Ducrou made a motion to accept this change. Commissioner Harader seconded the Motion. Vote called. Motion Passed unanimously. Office Manager requests a decision with regard to Certificates of Deposit coming mature July 10th with a Redemption/Rollover date of July 17th suggesting the opening of a Riverside Bank Money Market account guaranteed to draw 3.928

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(4%APR) until January 2, 2009, while remaining liquid. As well as a decision as to movement or non-movement of the liquid SBA Fund A which is presently only drawing 2.43% (a rate which is falling each month since the freeze). (Institution survey report attached).

Commissioner Ducrou Motions to Move both CD Funds with interest and the SBA Fund A to a Riverside Money Market account. Commissioner Harader seconded the motion. Vote called. Motion passed unanimously. Commissioner Ducrou motions to accept June Financial report. Commissioner Harader seconded the motion. Vote called. Motion passed unanimously.

Admin/Ops/Fire Marshall's Report (attached) Chief Nisbet in addition states: the meeting with the Volunteer Assn. involved a discussion of purchasing 4 air bags for \$6200 to enable us more effective Interstate vehicle extrication. Chief also mentions attendance with Office Manager at a seminar in Orlando on the TRIM Process. Also Union Negotiations were very positive and we are roughly 80-90% complete with that contract.

Petitions before the Board – None

Union Petitions – Firefighter Lemieux announces the Unions support for those Commissioners who are up for re-election and presents letters to that affect. He also comments that the negotiations went well today, we worked very hard and we will hopefully have everything together on all issues by October 1, 2008.

Old Business – TRIM – Administration presented two (2) preliminary DR-420s; 1 at the present millage of 3.4000 mills with the decrease in property values gives us a decrease in revenue of approximately \$100,000 and one at a proposed maximum of 3.5000 mills giving us a decrease in revenues of approximately \$40,000. Our allowed maximum millage without having to advertise a millage increase is actually a rollup due to the inflation adjustment at a rate of 3.6493 (current year aggregate rollback rate), a District voted cap still remains at 3.5 and the Legislative cap at 3.75. These figures in mind, Chief Nisbet requests we accept a proposed cap for the TRIM Notice at the 3.50 mills. This would allow a lower cap to be levied should the board so decide but would limit the levy at no more than 3.500 (-4.09% behind the rollback rate) which he feels would be manageable for the District's needs to maintain adequate service levels to the District and deal with fleet issues. He does express the difficulty that a lesser cap would impose. Commissioner Ducrou motions a 3.5000 cap for the fiscal year 2008-2009. In light of his time spent here this past month, he has taken notice of the current state of the Department and its' needs, as well as the interest displayed in improving the current conditions. Commissioner Harader seconded the motion. Vote called. Motion passed unanimously. The Office Manager requests at this time that a date is set for the Tentative Budget Hearing that we may proceed with submission of the DR-420 in time for the due date of August 4th, which requires the first date stated therein. She expresses at this time the ineligible dates as well as Commissioner Hansen's request to avoid if possible Wednesday evenings before 8pm. Chief proposes we hold the 1st meeting during the first week and move up the regularly scheduled board meeting to allow District residents the ability to attend the school board session should they so choose. Commissioner Ducrou Motions the preliminary budget

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
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hearing is set for 8pm the 5th of September, with the regular Board meeting at 7pm that same evening, and the Final Hearing to be set for September 18th at 7pm. Commissioner Harader seconds the motion. Vote called. Motion passed unanimously.

Hall-Mark Lease/Fleet Issues - Chief Nisbet expresses his findings with Hall-Marks lack of performance with the service agreement with regard to the fleet, and its' sad state of disrepair. He points out his skepticism that the service was NFPA-1500 compliant and states that when he used the truck the other day, he was unable to exit the vehicle due to a door handle missing, and seriously doubts the other maintenance issues are within standards. Meanwhile he is discussing these issues as well as the lease termination with Bill Alm. They had said they would honor the 3 month notice but that they had only paid us 1 of the 3 months payments. They are to forward us the maintenance logs on the vehicles since they will no longer be maintaining the vehicles. Chief talks about the County Fleet Maintenance problems with their budget, but says should we require emergency repairs, they will do their best to get us handled, and will make every effort to get us in the program beginning in October. Commissioner Hall has expressed her interest to support this. Chief has a quote from Fouts for the 3000G Tender with slightly different specifications, and he is proceeding with the additional quotes required. He has checked with the County Attorney and has found that since we would be adding to our fleet, we are eligible to use the Impact fees for the down payment for the new Tender, as long as the other remained in service. He presented some options as to the finance plans available to us for this purpose (from Baystone). He does point out that interest rates have already risen since our first discussion and stand to be at 5% or higher before we consummate a purchase. Commissioner Griffin asks about the Tender currently in service at this time and Chief points out that is a 1976 model and is a modified fuel carrier that is unable to carry the rated capacity by 1000g due to weight issues with the frame and the condition of the brakes is not good either. The brakes will be repaired; however, the safety concerns are a real issue. Regardless of the cost of the repairs, we will have to keep it in service for 1 year. The plan ultimately would be to get the new Tender and then begin the repairs done on the old one, and the 2 vehicles in service will allow us to support other departments and keep our District covered as well. Chief will get information as to the costs of the repairs. He also stresses that it should help raise our ISO rating from a 4/9 to a 4/8B in turn help the residents of the District with the cost of insurance. Commissioner Harader motions Chief obtain 2 more bids for the new tender, to allot the use of the Impact Fees as the down payment, to be brought to the next board meeting for review. Commissioner Ducrou seconded the motion. Vote called. Motion passed unanimously. Chief requests allowance of \$7500 for fire hose for new truck. Commissioner Ducrou motioned acceptance. Commissioner Harader seconded the motion. Vote called. Motion passed unanimously. Commissioner Ducrou motions increasing Chief's spending limit be increased from \$5000 to not more than \$10,000 without board prior approval if expenditure is within the budget line item without moving line item allotments. Commissioner Ducrou suggests we hold Hall-Mark responsible for the non-performance of contract and that we should seriously consider litigation should we not get satisfactory results. Chief states he has requested maintenance records on the 5 trucks that were to be maintained for the duration of the maintenance agreement. He will apprise

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
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the board of all findings. Chief expresses his appreciation to the staff (especially Capt. Brunson) for their efforts with the kitchen remodel and around the station getting things shaped up. He also expresses his appreciation for the savings financially to the District. Commissioner Griffin expresses the evidence of their efforts and thanks them as well, as does Commissioner Ducrou. All are in agreement as to the marked changes in both appearance and morale.

Motion to Adjourn made by Commissioner Harader, Second by Commissioner Ducrou. Vote called, Passed unanimously. Meeting adjourned at 8:20pm.