

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING  
September 5, 2008

Meeting called to order at 7:02 p.m. by Commissioner Hansen

Pledge of Allegiance

Invocation by Commissioner Hansen

Roll Call: Commissioner Hansen – Present  
Commissioner Cook - Present  
Commissioner Ducrou - Present  
Commissioner Harader - Absent  
Commissioner Griffin - Present  
Chief Larry Nisbet - Present  
Office Manager - Theresa Sharp - Present  
Attorney Ian Mann - Absent

Others Present: Some Public & Staff

Review and Acceptance of the July 15 and August 12, 2008 Board minutes. Commissioner Ducrou made a motion to accept the Board meeting minutes. Motion seconded by Commissioner Griffin. Vote called. Motion passed unanimously.

**Financial Report:** Office Manager points out the new (evolving) Chart of Accounts to be modeled after the Budget Layout, some line item changes for the Grants received for the engine to be applied to vehicle acquisition and from Forestry for the personal protective lines of budget, and the re-allocation of previously restricted funds for the purchase of the engine to the vehicle acquisition and Emergency Disaster Fund, as well as the brushfire refunds for personnel to be applied to salary line of budget. She advises per Board request, all available SBA Funds and the Certificates of Deposit proceeds have been successfully transferred to the new Riverside Money Market adding that the answer to Commissioner Hansen's question, yes, all funds are federally insured. She also requests signatures on the signature cards for the new account. Commissioner Ducrou motions to accept the financials and make the requested line item changes. Commissioner Cook Seconds the motions. Vote called. Motion Passed unanimously.

**Admin/Ops/Fire Marshall's Report** (attached) Chief Nisbet covers the 2 reports.

**Petitions before the Board** – None

**Union Petitions** – Firefighter Lemieux announces an agreement has been reached by an approval of 12/0 vote, a copy of which is contained in each Commissioners' packet. Chief explains negotiations went well. Offer is made to answer any questions. Commissioner Ducrou explains differences between the current policies and the new proposed contract. Commissioner Cook expresses his displeasure with the across the board raise and its' increasing the spread between the ranks. After much discussion Commissioner Cook Motions to accept the contract. Commissioner

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Ducrou seconded the motion. Vote is called. Commissioner Hansen Yes, Commissioner Ducrou Yes, Commissioner Cook Yes, Commissioner Griffin Nay. Motion Passed.

Meeting Recessed for Tentative Budget Hearing scheduled for 8:00pm.

Meeting reconvened 8:48pm

**Old Business –Gamma Goat** – Chief requests the surplus of the Gamma Goat. Commissioner Ducrou motions to surplus the Gamma Goat. Commissioner Griffin seconds the motion. Vote called. Motion passed unanimously.

**Tender Purchase** - Chief Nisbet expresses again the age (32 years) of the currently used Tender and proposes we maintain it to shell water and for auxiliary use while purchasing a new 3000G one from Fouts as presented in Commissioners' packages and the accompanying financial plan from Baystone for its' purchase. He mentions the lowered ISO rating for the benefit of the residents of the District and the benefits of multiple tenders for overlapping calls or very large brush fires. Commissioner Griffin verifies we will be maintaining the current one in service, and it requiring a new pump. Commissioner Ducrou questions the disrepair with regard to volume/weight issues with the frame and the condition of the brakes. The Chief states the old ones' brakes will be repaired; however, the safety and liability concerns are a real issue and we must have a Tender that meets the needs of the District. We will have to keep the old in service for 1 year in our second line position. He again points out the benefits to our residents by the improved ISO rating and the reduction of insurance premiums. The possible use of Impact fees for the down payment is discussed as an option to ease the financial burden. Commissioner Griffin inquires as to whether we had considered the option of "piggy-backing" with another District for improved pricing. Chief states we already are doing this with Lehigh for this pricing. Commissioner Griffin motions to make the purchase. Commissioner Ducrou seconds the motion. Vote called. Motion passed unanimously. Commissioner Hansen asks about the use of Impact Fees to assist with the purchase. Chief explains we could do that should the Board so decide, we just need Board vote to un-encumber the Impact Fee funds. Commissioner Ducrou motions to un-encumber Impact fees to assist with the purchase. Commissioner Griffin seconds the motion. Vote called. Motion passed unanimously.

**Countywide Fee Schedule** – Chief explains one of the complaints that builders have is the inconsistency in Fee Schedules amongst the various Districts, therefore the County has moved to standardize the fee schedule as per accompanying Resolution and its' Addendum. Motion by Commissioner Cook to adopt as per attached. Motion seconded by Commissioner Ducrou. Vote called. Motion passed unanimously.

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**Building Lease Buy-out** – Chief approaches the Board for a decision to buy-out the remaining payments on the lease and thereby free up the proposed funds set aside for the lease principal and interest lines in the 2008-2009 budget and save the interest fees. After some discussion, motion is made by Commissioner Cook to buy out the building lease. Motion seconded by Commissioner Griffin. Vote called. Motion passed unanimously.

**2008-2009 Board Meeting Schedule** – It is announced that October Board Meeting will follow the same schedule as 2007-2008, with the next regular meeting being October 14, 2008 at 7:00pm.

**Public Input** - None

**Motion to Adjourn** - made by Commissioner Ducrou, Second by Commissioner Cook. Vote called, Passed unanimously. Meeting adjourned at 9:20pm.