

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
November 9, 2010

Meeting called to order at 7:00 p.m. by Vice-Chairman Griffin

Pledge of Allegiance

Invocation – Commissioner Hansen

Roll Call: Commissioner Ducrou – Excused
Commissioner Hansen – Present
Commissioner Cook – Present
Commissioner Griffin – Present
Commissioner Klos – Present
Chief Larry Nisbet - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann - Present

Others Present: Some public, Union DVP

Minutes – Review and Acceptance of the minutes of the October 12, 2010 Board of Commissioners Meeting. Motion made by Commissioner Klos to accept minutes. Motion seconded by Commissioner Hansen. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion and none opposed. Motion carries.

Financial Report: Commissioner Klos motioned acceptance of the October 2010 Financials. Commissioner Hansen seconded the Motion. Vice Chairman Griffin calls for questions or comments. With no questions or discussion and none opposed. Motion carries.

Admin/Ops/Fire Marshal's-Report (attached) – Chief Nisbet reads Fire Marshal and Administration Reports into the record. Vice Chairman Griffin calls for questions or comments. With none expressed, he calls for Petitions before the board.

Petitions before the Board – None

Union Petitions/Discussions – None

Old Business –

- Modifications to Chief's vehicle – Chief announces that the lettering has been done by T&S Signs, per new IRS guidelines. He goes on to say that with regard to the lift, the only lift available for that vehicle is a 4" suspension lift and it's quite costly; in excess of \$2,000, but in his conversations he has been advised to go with larger tires which will increase his clearance between 1" to 1 ¾", which he is advised would suffice. He states he has found through the State's Sheriff's bid price on tire purchases, that he can go to GCR Tire Center, here locally, off Laredo Drive and increase his tire size to 285-70R17 and for four tires, mounted and balanced, the cost would only be about \$750. The only other thing he plans on doing with the vehicle at this time is taking out the old command console, and Captain Brunson is going to build a new one of finished plywood that would meet our present needs better, and he can replace the back seat. He goes on to say that as far as the winch, he may forego that at this time depending on the cost, due to some of the changes taking place in the community with the incident management team. He is being assigned more of a command role over incidents; his Strike Team/Task Force duties, with

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the exception of local or Mutual Aid departments, may make the winch less necessary. Right now he is only looking at the tires and a few hundred dollars to rebuild the console. Commissioner Cook says that sounds good. Chief states he feels he should be able to absorb the expense in the budget, but he just wanted to make the Board aware, and that it is discussed, since it is in addition to the adopted budget, he desires the Board's approval. Commissioner Griffin states he feels that is an excellent price on the tires. Commissioner Cook says the price is so good because we are tax exempt. Chief says the tires are \$183 each. He states that they are AT and by BF Goodrich, which he should get about 60,000 miles from them. Vice Chairman Griffin asks if we need to make a motion. Commissioner Cook feels we do since it's outside of budget. Chief Nisbet says he is asking because the Board had asked him to research it and get back to them. Commissioner Klos asks if he's going to get the lift. He states he doesn't plan on it at this time; and if that should become necessary, he will come back to the board at that time. Commissioner Cook states that the tires are a good move since they won't hurt the vehicle's longevity. Chief states that he checked that out with various repair centers and Fleet Maintenance, who agreed this was the change to make, and advises these are the tires they are putting on the EMS vehicles to lift them up a little bit. He adds they are not seeing any rub issues either. Vice Chairman Griffin asks if we have a motion. Commissioner Cook states he'll make the motion to proceed with the tires and fix that box. Vice Chairman Griffin calls for a second. Commissioner Hansen seconds the motion. Vote called, motion passed unanimously

Commissioner Cook asks how much Chief expects all of it to cost. Chief replies \$1100-\$1200; with the lettering, maybe \$1500 all together. Commissioner Cook states, he thought the lettering was done. Chief Nisbet states it is; he was just stating the total of all the improvements. Commissioner Cook states he was looking to amend his motion to put a cap on the modifications. Chief states he doesn't know how much the wood is going to be, Captain Brunson just said he could probably do it for around a few hundred dollars. He goes on to say it's not going to be the entire length of the vehicle, he doesn't imagine it would cost more than \$500. Vice Chairman Griffin asks how much total. Chief says if we want to allow for a little cushion, \$1500 should do if we keep the lettering separate; but we may get it all handled for the \$1500. Commissioner Klos asks how much the lettering was. Chief replies that the lettering was \$350. Commissioner Cook wants to know what kind of box made of plywood is going to cost \$600. Chief reiterates it is just an estimate and it will probably cost less. Commissioner Cook states that the plywood won't cost that much. He wants to know how much Captain Brunson is going to charge us. Chief says Captain Brunson is going to take care of us. He states we have to anchor the box to the truck and we have to gut all the radio equipment and Kent's going to have to remount it again; we may need some new connectors. He adds that the vehicle is an electrical nightmare from when a previous employee rewired it. When they removed his VHF radio for the Forestry reprogramming, they had to jerk 50' of wiring from the truck to get the radio out. Commissioner Griffin asks if there isn't something in the budget for maintenance and repairs. Chief states yes, and this might be easily absorbed into it, barring any unforeseen costly repairs later in the year, and if we end up going over the budget, this could be something that takes us over the limit a little bit. Commissioner Klos says he doesn't feel it's even necessary to do a motion on the tires. Commissioner Griffin says that's what he's saying, if we've got it in the budget...later if we run short, he feels we can discuss it then. Chief states that the amount stays well beneath his spending limit. Commissioner Cook asks what his spending limit is. Chief replies \$10,000. Commissioner Cook replies that it sounds fine, he just didn't want free reign on modifications to the truck. Chief agrees and

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states he feels that he would hope that passing on the winch and lift demonstrate his frugality. Commissioner Griffin agrees and considering that he's just doing the tires and box, we probably didn't need to make a motion on it. Commissioner Klos states that we would have needed a motion if Chief had gone ahead with the lift and everything else. Commissioner Cook agrees the tires are routine maintenance and the box is the only thing outside of that. Vice Chairman Griffin calls for any other old business. Hearing none he calls for new business.

New Business – Swearing in of Commissioner seats 1, 3, & 5, Commissioners Hansen, Griffin & Klos. Office Manager states that she did check with the elections office since we normally swear in 10 days after the election and we are under that, however, since they were all unopposed, it is not necessary. Chief Nisbet has all Commissioners raise their right hand and recite their oaths.

Vice Chairman Griffin calls for any other new business. Chief Nisbet advises the Commissioners that next meeting we will have the auditors. The Office Manager adds we will also have the line item moves to reconcile the 2009-2010 budget.

Vice Chairman Griffin calls for Public Input.

Public Input – None

Motion to Adjourn – Commissioner Cook motions adjournment. Seconded by Commissioner Hansen. Vote called & passed unanimously. Meeting adjourned at 7:18 p.m.