

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

November 12, 2019

Meeting called to order at 7:00 p.m. by Chairman Hansen

Invocation – Commissioner Hansen

Commissioner Hansen – Present
Commissioner Griffin – Present
Commissioner Mere - Present
Commissioner Ducrou – Present
Commissioner Cook – Present
Chief Larry Nisbet - Present
Office Manager - Present
Attorney Ian Mann – Absent

Others Present: Some Staff

Public Input Agenda Items – None

Minutes – Review and Acceptance of the minutes of the October 8, 2019 Board Meeting. Motion made by Commissioner Mere to accept the minutes. Commissioner Griffin seconded the motion. Chairman Hansen calls for any discussion. Hearing none, he calls for any opposed and with none opposed, motion passed.

Financial Report - Review & Acceptance of the October 2019 financials. Commissioner Cook moves to accept the October 2019 financials. Commissioner Mere seconded the motion. Chairman Hansen calls for questions or comments. With no questions or discussion offered, and none opposed, motion passed.

Fire Marshal and Administrative Reports (attached) – Chief Nisbet reads the Fire Marshal report into the record. He reads the Administration Report into the record and offers to answer questions. Chairman Hansen calls for any questions or discussion on the Administrative Report. Commissioner Mere says he has two and asks where we set up to hand out the Halloween candy. Chief Nisbet responds different neighborhoods; Sandy Pines Circle, Hunters Glen, Timber Bend, and sometimes if we see kids on the side streets off Bayshore, we'll swing in there. He speaks of how we used to drive through the neighborhoods, but with all the kids it was unnerving, so we sit stationary at the cul-de-sacs and stuff and run the lights and they all come and this way they can climb on the trucks. Commissioner Mere asks about how many annual inspections we do. Chief Nisbet responds about 82-85 occupancies and probably 25 special inspections with the fair & stuff. Chairman Hansen calls for any further questions and hearing none, he calls for Union Petitions.

Union Petitions – Hearing none Chairman Hansen calls for Old Business.

Old Business –

- **Make up of Reserves** – Chief states the Board had asked him to do some research on the Reserves subject and Chief has been checking and asks for more time as the responses are all over the place. He states he spoke with the auditors while they were here for their recommendations and his perspective on non-capital expenses and just operating expenses

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and they felt his stance was reasonable and not uncommon. As to what they base their 90-day reserves on, no one has the same policy and they also vary on the number of days they cover. It is agreed to table this discussion for another month.

Chairman Hansen calls for any further old business and hearing none, calls for new business.

New Business –

• **2018/2019 Amended Final Budget** – Commissioner Ducrou asks what the line item for special events income states it includes the uncollected from MW Horticulture... Office Manager acknowledges that is correct as it is invoiced in Quickbooks, it pulls into the Profit to Loss Budget V.S. Actual reports. We had received 2 payments as of that date. He asks so it included as income, which is correct, even though it is not yet received. He asks for the amount outstanding which is almost \$21,000. (It is noted in the Resolution that the funds are not yet received.) Chairman Hansen calls for further questions and hearing none, Commissioner Cook moves to adopt the Resolution amending the 2018/2019 budget. With all in favor Commissioner Cook reads the Resolution into the record and it is adopted.

• **Radios** – Chief Nisbet announces that we have failed in our third attempt to secure a grant to cover the purchase of the P25 radios, which he states we are required to transition over with Lee County as a whole. None of our radios will be compatible with that system. All of our radios with the exception of the one replaced by insurance in April, were donated to us by other agencies and are over 12 years old. Repairs requiring parts are taking a month to 6 weeks to get back. He is presenting quotes for 18 portables and 8 mobiles plus lapel mikes, batteries and chargers that are priced as bulk purchase quotes with Lee County Sheriff's Office at \$5532 with discounts are \$3792 mobiles at \$3648.75. The discount offer is set to expire December 15. Options for financing are also included. He favors the Motorola Bid and there is no pre-payment penalty on the financing and first payment wouldn't be due until after the first year. Commissioner Mere notes that it states it's a lease and asks for the buyout at the end. Chief Nisbet states there's no buyout. It is a lease purchase. After much discussion Commissioner Cook moves to table the decision until next meeting. Commissioner Ducrou seconded the motion and with all in favor, it is decided to table the decision until next meeting.

• **Supervising Physician** – Chief Nisbet states we have received our Narcan and all the personnel have been trained on the Narcan and it is on the trucks courtesy of the Heros program. Per Florida statute, we can carry Epinephrin auto injectors and for \$25 per person we can get them certified to give Epinephrin under Florida Statute. He explains the extreme difference in cost of the Epinephrin Auto inject over the kit with the vial and syringe and how the kit requires by Florida Statute a supervising physician. He discusses how he has spoken with Dr. Rhode has agreed to be our supervising physician for \$500 should the Board elect to proceed in this direction. Commissioner Ducrou asks the Union DVP how the Bargaining Unit feels about it. Captain Swindle responds it is progress and they are all for progress. Commissioner Mere states it is a good service to provide. Captain Brunson adds that it definitely could have helped multiple times when there has been delayed response from the Medics. Commissioner Ducrou moves to enlist the services of Dr. Rhode as our Supervising Physician. Commissioner Mere seconded the motion and with all in favor and no further discussion, motion passed.

• **Proposed COPCN Bill** – Chief Nisbet states he has been contacted by the Fire Chiefs of Collier County who are in the process of pushing up a bill through the state

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that would remove the requirement of Special Taxing Districts to use County COPCN to do advanced life support non-transport, requesting Lee County Fire Chiefs to support the bill. Chief Nisbet is uncertain as to some of the language, but mainly wanted to bring to the Board's attention this is in motion. He is not looking for any decisions at this time. He has a meeting to discuss it further on the 22nd. Commissioner Ducrou asks what the Lee County Fire Chiefs have to say regarding it. Chief Nisbet responds EMS tried to push the COPCN language last year where they tried to push a County-wide protocol and we pushed back as we haven't had one for 25 years. He states the Lee County Chiefs are in support of the ability to go advanced life support non-transport without County involvement but not giving up their ability to have input on the county wide common treatment guidelines, and they really don't have a protocol for common treatment guidelines, they are not really warm and fuzzy about it at this time. He hopes to have more idea after the meeting on the 22nd as to where we'll be sitting with this. He states there has never been a fire department in Lee County denied their own COPCN if they applied for it. Florida Statute clearly states that if we have our own medical director, we set our own protocol. Commissioner Ducrou re-caps his understanding stating, so no agency in Lee County has been denied for an ALS non-transport; only if you're trying to transport with ALS, correct? Chief confirms. He adds the state doesn't really like the COPCN process as a whole. Not just in EMS but, for example the did away with the requirement of hospitals now to get a COPCN from County Government to open a hospital. They no longer have to do that. There's been discussion about doing away with it altogether. Chief is, however, not in favor of that. He feels the County should have some control over who comes in here and transports and who doesn't. With the discussion over, Chairman Hansen calls for any other New Business and hearing none, calls for Chief Items.

Chief Items – None. With no Chief Items Chairman Hansen calls for Commissioner Items.

Commissioner Items – Hearing none Chairman Hansen calls for election of officers. Commissioner Cook moves to leave the officers the same. Commissioner Ducrou seconded the motion and with all in favor motion passed. Officers are as follows.

Chairman: Tracy Hansen

Vice Chairman: Paul (Andy) Griffin

Secretary/Treasurer: Thomas (Tony) Mere

Chairman Hansen calls for Public Input

Public Input – None - Chairman Hansen calls for Motion to Adjourn

Adjournment – Commissioner Cook moves to adjourn. Commissioner Ducrou seconds the motion and with none opposed meeting is adjourned 7:45p.m.