

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING  
November 10, 2015

**Meeting called to order** at 7:02 p.m. by Chairman Ducrou

**Invocation: MOS**

**Roll Call:**

Commissioner Ducrou – Present  
Commissioner Hansen – Absent  
Commissioner Cook – Present  
Commissioner Griffin – Present  
Commission Seat #5 - Vacant  
Chief Larry Nisbet - Present  
Office Manager - Theresa Sharp - Present  
Attorney Ian Mann – Excused

**Others Present:** Some public

**Minutes** – Review and Acceptance of the minutes of the October 13, 2015 Board meeting. Motion made by Commissioner Cook to accept the minutes. Commissioner Griffin seconded the motion. Chairman Ducrou calls for questions or comments. With no questions or discussion and none opposed, motion carries.

**Financial Report** - Review & Acceptance of the October 2015 financials. Commissioner Cook moves to accept the October 2015 financials. Commissioner Griffin seconded the motion. Chairman Ducrou calls for questions or comments. With no questions or discussion, and none opposed, motion carries.

**Fire Marshal and Administrative Reports** (attached) – Chief Nisbet notes there is no fire marshal report this month and reads into the record the Administrative report. Chairman Ducrou asks for questions. Hearing none, he asks Chief if he thinks we can find a place undercover for the brush truck. Chief Nisbet responds to the affirmative. Commissioner Griffin asks if the five mile ISO factor is as the crow flies or what. Chief Nisbet responds yes, it is not road miles, it is circular miles. He explains further, even with our auto aid stations, and it refers to the easternmost portion of the district where we run into the problem; once you get close to the first set of “S” curves on North River Road and Dukes Highway, that’s where we get impacted on it. So what happens is where the circle is for the Shores and for us, and Alva and all that, that’s the only place that we... Commissioner Griffin asks how much further than that do we go? Chief Nisbet responds that when we hit the S curves and hit North Olga Rd.; us and Alva, we split North Olga and then as we go down and make the right onto Dukes Highway, we have all of Dukes Highway. Chief Nisbet adds that even though Duke’s Highway does fall within the 5 mile radius as the crow flies, they use the access point and the access point for Dukes Highway is outside of the five mile radius. Everywhere else, is sitting at a 5 right now, and if it’s within 1000 feet of a hydrant, they get a 3. One of the changes they made in the ISO was, he

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continues, water supply capabilities are water supply capabilities. So they say; if you're good enough to be a 3 in a hydranted area, you're good enough to be a 3 in a non-hydranted area. And they went to a strictly NFPA style rating system which helped us out quite a bit. Commissioner Ducrou asks if the Charlotte station up there also encompass the ratings for us. Chief affirms they do and adds, "and Chief Taylor and I have been working on adjusting the auto aid mutual aid response with them, from where Chief Diddio before, and they're getting ready to add another person to that station out there, so it'll be a 3 person station. It's already an ALS engine, and since Babcock has broken ground, that project is starting to go; I would expect an ambulance up there before too long. Commissioner Griffin asks if we are still covering any calls for that station. Chief Nisbet states, only upon request; if it's out this way off of Nalle Grade, if it's an EMS call, and our medics are going from here, right now they have to come all the way down 31, to Bayshore and then Nalle to Nalle Grade; we're going to go; and the reason we're going to go, is we're backing up the medics. Making sure they have somebody there to help them out; and the other thing too is a lot of these medics don't know the area and they don't know those roads; the mapping system out there on some of the roads, it's hard for them to gain access, so we'll go up there and take care of it. Commissioner Griffin states, I've seen them in their engine going down Nalle a few times lately. Chief Nisbet states, responding with Charlotte County, we're either running in there a lot, or not running in there at all. Commissioner Griffin states they weren't running in there 10-18, so... Chief Nisbet states they were running some road surveys, and they were working with us on that. He continues, Williams Rd. is still a problem, because between Still Ln. and Cooke-and Brown, it's still pretty-much impassible, even for brush trucks; it's pretty bad. So they have to come down here to Nalle and Nalle Grade to get to those areas; so we're working it out with them, and doing some responses, but if I was to take a wild guess right now, I would say that this year, our average responses in Charlotte County have been maybe 2 to 3 a month, at the most. That would be probably right about average. Brushfire season we go up there a lot more. With no further discussion Chairman Ducrou calls for Petitions/Public Input.

**Petitions before the Board/Public Input** –A question is raised: "Is there any reason why Charlotte County can't try to work on that road?" Chief Nisbet responds, County government, when Chief Diddio was still in there we tried to ask him to do something about it. There's discussion on who owns the road, who doesn't own the road; the same arguments we get into on the roads down here... Commissioner Ducrou states I don't think it's a public road. Chief Nisbet responds, apparently it was deeded over to Charlotte County way back when, but, the problem is nobody can find documentation that Charlotte County accepted it. And that's actually some of the issues we run into here where of the private road issues, we have unmaintained county roads, where they were deeded over to the county, back in the 70's maybe the early 80's, but there's no proof they accepted it. Commissioner Ducrou agrees stating the county doesn't accept it unless it is up to DOT standards. Chief Nisbet agrees, but I am talking

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about way back when, and I don't know what the policy was way back then. So that's kind of where it is, so Charlotte County, the last time we had a flooding event out there, they are aware of it, they are throwing their money into the area, but where they have high traffic volume. That's really not a high traffic volume area. Only the few that live up there go there, except maybe if they're coming to Lawhon's or something, but during the rainy season, nobody's going up there. With no further discussion offered Chairman Ducrou calls for Union Discussions.

**Union Petitions** – Chairman Ducrou takes this opportunity to congratulate Captain Swindle for his appointment as Union DVP. Hearing no further Union Discussion/Petitions, he moves on to Old Business.

**Old Business –**

- **Commissioner Appointment** – Chairman Ducrou announces we have 1 resume. He congratulates, this is the first time he has seen that. Chairman Ducrou entertains a motion to accept Mr. Thomas A. Mere's offer to fill Seat 5 for the interim of the vacated seat. Commissioner Cook move to appoint Mr. Mere. Commissioner Griffin seconded the motion. With no discussion offered and none opposed, Mr. Thomas A. Mere is appointed to fill Seat 5. Chief Nisbet swears in Mr. Mere.
- **Bunker Gear** - Chief Nisbet states to the Board that he has provided them with an overview of the current situation of the bunker gear, the NFPA standards, and the various options with respect to financing. We did talk to several financial institutions that were willing to beat the current interest rate provided here, but nobody wanted to touch it for under \$100,000 with us being a government agency. They wanted to give us more money, and so I told them we weren't interested in that. So, MES came in with the viridian gear; they went off the spec we had included off the AFG, we were able to piggy-back off the Lake City bid price, which was an 18% off list price, MES took that discount to 44% for us on the gear; so that would replace 25 coats, 25 pants, and 25 pair of boots. We would put 10% down for this year, and then the following 4 years would be a payment of \$10,105.10. I respectfully request the board approve this so I can go ahead and take care of the problem. Commissioner Cook states, "I think it's a lot of money to spend." Chief Nisbet agrees, "It is." Commissioner Cook states, "I think there's got to be another option we can do." Chief replies, there isn't. Commissioner Cook states, "Because we haven't had to spend this kind of money before." Chief Nisbet responds, "we did, in 2003. But it was an AFG Grant." Commissioner Cook asks "how much did it cost then?" Chief Nisbet responds "I believe that grant was \$64,000. That was for 30 sets of bunker gear. Bunker gear isn't cheap anymore." Commissioner Cook asks, "Why couldn't we try for a grant for next year?" Chief Nisbet replies, "Because I've tried for a grant the last 2 years; I even put bunker gear on the grant for air packs; and I got the air packs but I didn't get the bunker gear." Commissioner Cook states, "I just think that's a lot to be on the hook for, for the next 5 years at \$10,000 a year payment." Chief Nisbet replies, "here's where it's at Commissioners, as I start

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to replace these sets, I'm going to be spending \$10,000 a year regardless; and I'm going to be re-spending \$10,000 a year per sets of gear that I'm going to be replacing as the price of those gears increase per year. With the 44% is going to negate the interest payments that were paying on that because we're getting a better discount at this purchase price. I don't know that I'll get that next year, or the year after. I don't know what the state bid price will be. It's like when we bought the morning pride gear, it was getting the best deal at the time. But, regardless, I have to replace 25 sets of gear; and it's along the lines of we want to put them in gear that's going to last. You know we've gotten a lot of good life out of our gear; you can see it in the level of the years we got out of that gear; but NFPA standard is very clear, 10 years, it's supposed to be retired. Now I have no problem pushing that a little bit, but now I'm getting to the point where the fabric and material are starting to disappear, is not repairable. Captain Swindle is here, he takes care of my gear, so he can attest to anything I'm discussing with you. We threw all of our moneys into keeping people working, to doing things as we needed, replacing equipment as needed, stuff like that; the bunker gear has caught up with us. Commissioner Cook states, "I just don't like the idea of buying all the bunker gear now, and in 10 years we're buying all the bunker gear again". Chief Nisbet states, we wouldn't be. Commissioner Cook states, "well, if you say it lasts 10 years, that's the standard"...Chief Nisbet states, "that's correct, but here's what we're going to be doing, I am going to be taking that gear the full timers are in and I'm going to replace their gear in this 25 sets, and I'm going to kick their gear down to some of the volunteers that are not as active as some of the ones that are here, you know, that are more regulars. And then when those sets get to 10 years, I'm going to replace those sets. So now I'm replacing those 6 or 7 sets, so then it starts to stagger them out. So not all 25 sets at that point are going to be replaced every 10 years. But if you look at the way we did it in the AFG grant, we're at the same spot we were at that time." Commissioner Cook states, that's why I'd like to fix that problem, that's what I'm saying". Chief Nisbet responds, "That's how I'm going to do that. I'm going to kick their gear down into the rotation. And then I'm going to start replacing those sets as needed; as they need to be taken care of. The thing about it too is there's probably going to be a couple sets over the wear of the year that are going to get exposed to fuel or cannot be decontaminated, may get damaged beyond repair in a fire, that's going to have to be replaced, because that always happens, and I've replaced some sets over the past 5 years that that has happened to them. Commissioner Ducrou asks, "But on a fuel spill, can't we get that reimbursed under the insurance?" Chief Nisbet responds, "We can, it just takes a while and it depends on the insurance company, usually we get 100% reimbursement, you're correct, but, the answer on the life span is we're probably not going to be replacing all 25 sets again in 10 years. What I'm saying is I've got a plan to stagger that out so we don't have to do that again." Commissioner Cook states, "Well, I don't know why we can't start staggering them out right now; just buy 12 sets." Chief Nisbet replies, because if I stagger it out now, I'm still going to have people in

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non-compliant gear.” Commissioner Cook responds, “But we don’t have 25 volunteers that are here every day. We don’t.” Chief Nisbet responds, “They don’t have to be here every day; they only have to be here for 1 fire. They have to be at 1 fire where their gear fails, and they get hurt. One fire.” Commissioner Cook states, “It’s not like the gear should be wore out, that’s standard is for like New York City, in 10 years. It’s not for Bayshore Fire.” Commissioner Ducrou states, “It is, NFPA standard, I understand that, but based on the activity, you’re going to have wear levels in the gear. We push our stuff past the 10 years, just because we’re not using it either, at the airport. We’ve got trucks that aren’t NFPA compliant, and I’m not buying a new fire truck or a new brush truck, because we don’t meet the new NFPA...but; I don’t like to pick and choose the NFPA standards which we follow...” Chief Nisbet agrees, “Neither do I; the only reason I bring up this one up, is as a comparison; the gear that I want to replace is 12 and 13 years old.” Commissioner Ducrou asks if that was the last time we got the grant was 13 years ago. Chief Nisbet responds, “I want to say it was 2003 or 2004, something along those lines. Commissioner Griffin asks, “And what gear are we talking about replacing? Is it the black gear?” Chief Nisbet responds, “no, the black gear is the morning pride gear that we piggy-backed off St. Pete at that time...” Commissioner Cook states, “We got that 5 years ago, right?” Chief Nisbet responds, “Yeah, we couldn’t beat the price. That was 5 years ago.” Commissioner Cook states, “That was how many?” Chief Nisbet responds, “That was 13 sets” Commissioner Cook states, “So we could pass ½ of those, or pass all of those down...,” Chief Nisbet responds, “and we’re going to. The problem isn’t in my full timers; the problem is in my volunteers.” Commissioner Cook states, “I’m thinking that out of the 25 sets that we have, you could find 12 sets in there that are worth a darn, out of the 25 sets.” Chief Nisbet responds. “I have some sets that some people are in that are fine, but the sets that I need to replace are 12 and 13 years old. I have no reserve gear. I have nothing to put into anybody except for maybe a few garments that if a whole shift gets contaminated and we have to send their gear off. I have no backup gear for any of the volunteer firefighters that show up...” Commissioner Ducrou states, “I don’t do the back-up gear thing because as soon as you buy the back-up gear it’s on a 10 year life span.” Chief Nisbet responds, “You’re adding something here that I’m not saying. I’m not saying we buy back-up gear for everybody. I’m not saying that each person have their own set of back-up gear. I’m saying that we have a set of back-up gear to put personnel in temporarily if we have to. Right now I have people that are in high-water gear; they don’t meet the overlaps of the coats, stuff like that. We’re doing the best we can with what we’ve got; but I need to replace the bunker gear.” Commissioner Mere asks, “How many sets did you get 5 years ago?” Chief Nisbet responds, “13”. Commissioner Mere continues, “So of 13 sets, if you get 25 more, 6 of those would be passed down to some of the volunteers, correct?” Chief Nisbet responds, “All of them; except for 2 of them because two of the new employees got new sets now because we didn’t have anything to fit them. So we’ve got Heather’s gear, which nobody’s going to fit

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into, unless we get some young lady, and I believe we have one extra set of the black morning pride that's; oh, we have a volunteer in that set right now, don't we?" Captain Swindle responds, "We have someone in that set." Chief Nisbet continues, "So we've already kicked that set down, so 10 sets are going to be kicked down." Commissioner Mere states, "The thing is, if you get 25 now, and you take the set that's 5 years old, so if we're good on these for 10, that means those gear are 15 years old at this point, correct?" Chief Nisbet responds, "No, they are only 5 years." Commissioner Mere states, "5 years now, but if we get 25 sets now that are good for 10; we're talking about having to replace these in 10 years, it's going to put that set at 15 years old..." Chief Nisbet responds, "Right, right, it'll probably be replaced before we get to that point." Commissioner Mere continues, "What I'm trying to get at is what of that gear are you wanting to put into your reserves? I'm assuming what you're going to do is take of those that are 5 years old, put those into your back-up, correct?" Chief Nisbet states, "Right, and then whatever we have; we do have a few sets of volunteer gear that are newer, the problem is what we deal with in some sizes. We run into the size difficulty quite a bit. I've actually got some volunteers that are using their own stuff because I don't have sizes for them." Commissioner Cook states, "That was my next thing, I have no problem with that, I just wondered why, I'm sure it's not done, because it's never been done, but why don't guys have their own bunker gear?" Chief Nisbet responds, "Because it's expensive." Commissioner Cook states, "I understand, but, any other job you go and get anywhere, and they pay you, you've gotta get your own equipment." Chief Nisbet responds, "You know what, I don't pay them." Commissioner Cook states, "Well I understand the volunteers, but we've got 12 guys that are getting paid." Commissioner Ducrou responds, "No, you're not going to..." Commissioner Cook states, "I understand it would be way out of the norm in this place, but any other job, you've got to take your own stuff. You don't just show up to the job and they give you everything." Commissioner Griffin states, "There's too many standards and laws, it would be too much of a ..." Commissioner Ducrou states, "Yeah, I'm not going down that road." Commissioner Griffin agrees, "Yeah, no; that's not even feasible." Commissioner Ducrou states, "What I'm looking for personally is a way to plan for the future." Chief Nisbet states, "That's exactly what I'm working on doing here." Commissioner Ducrou continues, "So, in 8 years from now, how many sets are we going to have to replace?" Chief Nisbet responds, "My hope is just the 8 or 10 that we're having to kick down." Commissioner Cook states, "But we're still looking at \$10,000 a year, forever." Chief Nisbet responds, "We are; bunker gear is a disposable piece of equipment." Commissioner Ducrou states, "It wouldn't be, if you can go 8 years, It's \$10,000 a year, that's on a five year...I'm not replacing volunteer gear just because it's 10 years." Chief Nisbet states, "I'm not saying I want to do that. I'm saying that the gear I have right now, what I'm giving you right now is the age of the gear. Take the age out of the gear. The gear they're wearing right now is starting to fall apart. It's becoming unsafe. I've got guys that have got boots that are duct taped. I've got guys

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that are trying to do the best they can, they want to be here and volunteer with us, but I cannot ensure that their gear provides them with the best level of protection. If you want to get down to it, I agree with you, 10 years, if the gear's in good shape in 10 years, I'll push it out. I was asked to provide you with the information on the standard, of what it was, I was asked to provide information if you could share gear, which you can't, and I was asked to provide what the typical life span of gear is. NFPA Standard says we should be giving everybody 2 sets of gear. That's ridiculous. It's not cost effective." Commissioner Cook states, "I don't know that we can afford this." Chief Nisbet states, "We can afford this. If I had known this was going to be this difficult I would have taken the \$50,000 I put back into reserves, which I wanted to build back up the reserves, because that's what you all asked me to do, I'd have taken that \$50,000, put it in the bunker gear budget, and I would have gotten it passed no problem. Plain and simple, that's exactly what would have happened. I would have had the money to spend and I wouldn't have put money back into reserves, and we'd have done the one time purchase for the \$50,000." Commissioner Ducrou states, "woulda, coulda, shoulda." Chief Nisbet states, "Yeah, but I like being open and having a discussion about it." Commissioner Ducrou states, "That's what we need. My idea is just buy it, don't finance it. Why are we going to pay interest on it?" Chief Nisbet states, "Ok, if that's what you want me to do, but it's going to have to come out of that reserve line item that I carried forward, which is not going to allow us to build that reserve line back up to the 90 days that we need to do. That was the whole reason why I did it this way." Commissioner Ducrou states, "And then the second part of that is figure you're going to replace your full time sets of gear and make a budget for it every 8 years so you have a line item in your budget that's an eighth of what that replacement would be so that at the end of 8 years, it's an encumbered reserve, and if we get a grant, fine, if not, the money's already there and we're not lump summing this." Chief Nisbet responds, "And the other thing I'm also wanting to do this year, and I agree with you but, the other thing I wanted to do this year, without spending the entire \$10,000 in the PPE account is, I need to replace brush gear also, because it is over 10 years old and brush gear doesn't hold up." Commissioner Cook states, "Now that stuff is probably wore out." Chief Nisbet agrees and states, "And I can probably get a 50/50 grant from Forestry on that. But, you know, it's \$500 a set. Bunker Gear, it is expensive. But working out, and working back and forth with a 44% cost break, that really, the only obligation is 18%, I figured that was a win. Getting into this gear that has a decent warranty. They'll fix anything; I believe it's for 5 years, its good gear. It's probably the best constructed gear I've seen in a long time, so I don't have any problem worrying about it lasting, but the problem is I'm trading protection levels by staggering out every purchase, every year. And I'm not going to be able to adequately protect everybody that I need to protect. And getting to the volunteers, yeah, you know what, they're not on as many incidents or calls as the full time people, but they are on our more serious type incidents. They're on our fires and they do it for free. They

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come in, and we don't pay them anything, we provide them a small little life insurance policy from VFIS, they gain some experience, but they come in and they do it for free. I think the least that we can do is ensure they are protected." Commissioner Cook states, "I agree with that. That's why I think that we could buy 12 sets and pass the 12 sets that we have down." Chief Nisbet states, "But that doesn't take care of 13 other people I have that I have problems with in gear." Commissioner Cook states, "You still have that 5 year old gear, some people are in 5 year old stuff..." Commissioner Ducrou responds, "That's including that, what's the total number that we have, we've got full time, just lay it out..." Chief Nisbet responds, "39" Commissioner Ducrou states, "Ok, so that's why you need 25, plus your full timers. Even kicking the full timers down, you still need 25 sets." Commissioner Mere states, "My concern on an insurance standpoint, listening on the age of some of that other bunker gear, is all it takes is one of those people to get injured, and the lawsuits that come with that, especially when they come back and say why were they in gear that was that old." Commissioner Ducrou states, "You're not going to get away with suing government. I'm not here to put anybody's life at risk, but I've also been in this job for 30 years and I know that the date on the gear, if you're not using it a lot, doesn't mean anything." Commissioner Mere states, "He's saying it's wore out." Commissioner Ducrou states, "I know, if he needs 25 sets, if he says it, let's buy 25 sets. I'd rather not finance it, but, we need to go with an 8 year replacement for the full timers and start working; we need to have an encumbered line item in the budget and just start rolling that money in every year, so it doesn't go back into... and I think we should be doing the same thing for apparatus..." Chief Nisbet states, "You know what I was dealing with when I took over here, for apparatus, but in apparatus, we're doing really well with that ..." Commissioner Ducrou states, "I'm just thinking for the future." Chief Nisbet agrees with that. Commissioner Cook states, "I just don't like making a purchase of a lot of items all at one time, because it all hits us back at one time again." Commissioner Ducrou states, "No, because we'd be on an 8 year replacement only for the full timers. And then we'd try and roll those over and try..." Commissioner Cook states, "I'm saying break it down smaller now. And next year buy more, and the next year buy more." Commissioner Mere states, "But what he's saying is we've waited so long that there's too much of it that's tearing up now, is why he's saying do it all now. And what he's saying is that in that 8 years roughly, we just replace the full timers so then we can start breaking it down like we need to into smaller purchases after that point." Chief Nisbet states, "That's my point. That's exactly what I'm saying." Commissioner Cook responds, "Then maybe 8 years is the right time to do it, or maybe even sooner than that. For 12 sets, not 25, but." Commissioner Ducrou states, "I know, for 12 sets, yeah, I was thinking 8, if the gear, if for some reason, we just need to play it out." Chief Nisbet states, "The thing about it is, if something comes up with the gear, and it gets damaged prior to, whatever it is, or if it does, because, like for example Captain Underwood's gear, a couple years ago, it got exposed to heat, all the black dye got

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bleached out, on the shoulder, it got direct heat, we had to send it off for inspection, they inspected it and they said it was just the color that came out of it, it's fine, but, if that would have come back where it said the material was damaged or degraded, the coat's no longer good. It has to be discarded at that point. That kind of situation can happen tomorrow. I could lose 10 sets tonight of people on gear for an unknown type of emergency, which we would eventually get back. So there's going to be gear replacement throughout, but we've been very fortunate not to have to do it prior to now with a significant amount of gear, we've bought maybe a couple volunteer sets beside the full time sets prior to now, and we're just replacing the gear that Chad bought in 2003 on that grant. I mean that's pretty much all that we're doing here. But it's what we've got; we've got to make sure that we provide a level of protection here. My whole idea with the financing now, was it was the same amount of money that I was going to be budgeting yearly for, and it kept the money in the reserves. That was my big goal there, was to keep the money in the reserves so we could start building up the reserves, because we've got 2 years to figure out how to keep 6 full time people." Commissioner Cook states, "Yeah, that's what I'm thinking about. I don't know that we want to be paying 10 Grand, at that time." Chief Nisbet states, "But 10 Grand is not going to make that much difference; but it's not \$50,000 that I'm trying to put back into my reserves." Commissioner Cook states, "It's not our only payment." Commissioner Ducrou asks, "Don't we have a line of credit, we've got things like that in case we need..." Chief Nisbet responds, "Oh absolutely, we do." Commissioner Ducrou states, "I'd rather do that than spend 3 ½% interest. You're not getting that on any of our bank issues, so why should we give it up." Chief Nisbet agrees, "I'm not trying to beat that, this company here was willing to do the bunker gear purchase, that was what I was able to get. They were the only company that would touch it. I imagine they work closely with this gear manufacturer, or with MES. It was 4.23 when we started. We were able to get it down to 3.99%." Chairman Ducrou passes the gavel to Vice Chairman Griffin and moves to allow the purchase of 25 sets of Veridian Bunker Gear and pay the total amount of \$49,998.75 and stipulates we create an encumbered line item in the budget for future purchases of bunker gear based on a tentative 8 year life span for the full time gear and to be adjusted based on the Chief's input. Commissioner Mere seconded the motion. With no further discussion and none opposed, motion passed. With no further Old Business, Chairman Ducrou is returned the gavel and calls for new business.

**New Business –**

- **Final 2014/2015 Budget Amendment** – As the Board desires to balance the budget line items to zero each year and the auditors adjusting journal entries have been made, Resolution 2015-08 is offered to accomplish this. Commissioner Griffin moves to adopt the Resolution 2015-08. Commissioner Cook seconded the motion. With no further discussion and none opposed, motion passed.

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- **By-Laws & Agenda Change** – Chief Nisbet states the last time the By-Laws had been updated was back in 1986, and since they are outdated, we wish to research appropriate changes and propose those at a future meeting, and if the Board is content with the current agenda format allowing for a second Public Input as requested some time ago, and the addition of the item “Commissioner Items” allowing a placemark for Commissioners to discuss their own agenda items, we will incorporate those into the new By-laws we submit for review. With no question or comments, Commissioner Griffin has a question, “On our volunteer, don’t we usually get money from different entities; I know it’s not a whole lot, but can’t we use that?” Chief Nisbet states, “We usually get some from Upriver, last year it was something like a little over \$10,000. Yes, some of those donated funds can go to this purchase and stuff; depending on how the budget year goes. If we don’t have any significant issues that come up with apparatus or injury of personnel or what, anything to pop up, we may be able to absorb it. It’s just too early to tell.”
- **Election of Officers** – Commissioner Ducrou offers his desire is to not hold an office for the year to come but rather to remain as a Commissioner only. With that he moves to nominate Commissioner Hansen as Chairman as he has served the District well in that capacity for many years previously. Commissioner Cook seconds the motion and with no discussion offered and none opposed, motion is passed. Chairman Ducrou asks for nominations for Vice-Chair and as Commissioner Griffin offers his willingness to perform those duties again, he is nominated by Commissioner Ducrou as Vice-Chairman. Commissioner Cook seconded the motion and with none opposed, motion passed. Commissioner Cook moves to nominate Commissioner Mere as Secretary/Treasurer. Commissioner Griffin seconds the nomination and with none opposed, motion is passed.

**Commissioner Items** – None

Chairman Ducrou asks Chief if he has any other items he wishes discussed, Chief Nisbet requests permission to be excused from the December meeting for the Health and Safety Conference where there will be activity on the Cancer Presumption Laws. He is excused. He also asks for Board direction on the CDs which mature in January. The rate offered for renewal will remain at 1.242270% per year with a one-time early withdrawal without penalty. Commissioner Cook moves to allow them to roll over with Capital Bank. Commissioner Mere seconded the motion and with no further discussion and none opposed, motion passed.

**Adjournment** - Commissioner Cook moves to adjourn. Commissioner Griffin seconded the motion, and with none opposed, meeting adjourned at 7:49p.m.