

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
October 13, 2015

Meeting called to order at 7:08 p.m. by Vice-Chairman Griffin

Commissioner Ducrou – Present (7:16pm)
Commissioner Hansen – Present
Commissioner Cook – Present
Commissioner Griffin – Present
Commission Seat #5 - Vacant
Chief Larry Nisbet - Present
Office Manager - Theresa Sharp - Present
Attorney Ian Mann – Present

Others Present: Some public

Minutes – Review and Acceptance of the minutes of the September 15, 2015 Preliminary Budget Hearing. Motion made by Commissioner Cook to accept the minutes. Commissioner Hansen seconded the motion. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion and none opposed, motion carries.

Review and Acceptance of the minutes of the September 15, 2015 Board of Commissioners meeting. Motion made by Commissioner Hansen to accept the minutes. Commissioner Cook seconded the motion. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion and none opposed, motion carries.

Review and Acceptance of the minutes of the September 29, 2015 Final Budget Hearing. Motion made by Commissioner Cook to accept the minutes. Commissioner Hansen seconded the motion. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion and none opposed, motion carries.

Financial Report - Review & Acceptance of the September 2015 financials. Commissioner Hansen moves to accept the September 2015 financials. Commissioner Cook seconded the motion. Vice-Chairman Griffin calls for questions or comments. With no questions or discussion, and none opposed, motion carries. Chief Nisbet notes at this time, we did not have to cash in a CD to make it through the budget year.

Fire Marshal and Administrative Reports (attached) – Chief Nisbet reads Fire Marshal's report into the record and provides the update on the NorthBrook development on Pritchett Parkway stating Banks Engineering has begun surveying and they have pulled the permit for the 8 acre pool for construction on that; and also their dig permit was issued and they're ready to start pushing infrastructure. So it looks like it's getting ready to start. Commissioner Griffin asks Chief did you say 8 acres? Chief Nisbet replies, yes, 8 acre lagoon style pool. He adds, I can't wait to see the first gator that gets in there. Chief Nisbet reads the

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Administrative report into the record. Commissioner Griffin asks what the “Good Intent” calls usually consist of. Chief Nisbet responds “false alarm, I smell smoke, cancelled in Route, anything along those lines.” Commissioner Cook asks how much an electronic pump governor costs. Chief Nisbet replies, \$1,200. Commissioner Cook responds, “Nice. Electronics, that’s the problem.” Chief Nisbet states, that’s the way that truck has been. We’ve spent between \$8-\$10,000 on that truck alone this year, just in electronic issues. Commissioner Cook states, it’s probably the same with any truck, because of electronics. That’s the way they’ve gone. Chief agrees, I’ve talked with a lot of other departments and they’re dealing with the same stuff. Vice-Chairman Griffin asks for questions. With no further discussion Vice-Chairman Griffin calls for Petitions/Public Input.

Petitions before the Board/Public Input –None

Union Petitions - None

Old Business –

- No one has anything and we move on to New Business.

New Business –

- Chief formally announces that on September 17th we received a resignation letter which is in the packet, from Commissioner Klos that he was resigning his position upon our receipt of the letter. We did contact the Supervisor of Elections, and we also reviewed the FL Association of Special Districts Handbook; and the misinformation I gave you was I thought we could leave the seat vacant if the Board chose to do so, but that is not the case. We have to, within 45 days, fill any vacancy occurring in the seat, by popularly elected governing body until the next general election. So, the Board would need to declare the seat vacant tonight, and let us know what the process is that you would like for us to go to have a selection process. You will actually fill that seat with whoever you select, until the November election. Commissioner Hansen asks if the 45 days starts now, that we’ve accepted it, or back when it was received. Chief Nisbet states you will actually be vacating the seat tonight, so I would imagine that would start tonight. He continues, because, he can’t, the Commissioner can’t resign to me because he doesn’t report to me, he reports to the Board. We did talk to Fort Myers Shores who went through this not too long ago. They declared the seat vacant one month, advertised for resumes for anyone wishing to sit on the board, and then made the selection the next meeting. Then that Commissioner can be sworn in at that meeting and we notify the Supervisor of Elections. Commissioner Cook asks so then we have to accept this letter, do we have...Chief Nisbet re-states, yes, then declare the seat vacant, and then make a motion on the process, or... Commissioner Cook moves to accept the resignation letter of Commissioner Klos. Commissioner Hansen seconded the motion and with none opposed, motion passed. Commissioner Cook states he does like the idea of taking resumes for 30 days, and Chief Nisbet responds that he asks

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that we be given a motion to advertise for the seat, and let us take maybe 21 days on the resumes so that we're coming right up to the last board meeting, so that way I can include them in the packets so that you all can see them before you come in and then you can make your selection from there. I believe that's what we did the last time. We did it so long ago. Vice-Chairman Griffin asks if we have a motion for that, to advertise. Commissioner Cook states yes, I say we advertise it and get all the resumes in within 21 days, so we can decide next meeting who's going to fill the spot. Commissioner Hansen seconded the motion and with none opposed, motion passed.

- Chief Nisbet states we need to appoint an interim Secretary/Treasurer or somebody to take on the Secretary/Treasurer's duties until you all select officers in the December meeting. Commissioner Cook nominates Commissioner Hansen. Commissioner Hansen accepts the nomination. With none opposed motion carries.
- Bunker Gear – Chief Nisbet states, he has had the Assistance to Fire Act Grant application in for bunker gear. We have several volunteers whose gear is getting to the end of its life cycle, and some of the full timer's gear is now approaching 5 years and we are starting to see some items on it also. I would say that the chance of us getting the Assistance to Fire Act grant is starting to look pretty slim, although there's still some funding available and we still have not gotten a denial, but I'm going to have to do something with bunker gear regardless. There are several options out there on Lease Purchase Agreements for bunker gear where if you buy 25 sets, I'll use an example, you'll get a larger discounted price on it because of the bulk purchase; you could finance that for a 5 year period, in that first year, you'd have 10% down, which would meet our budget requirements for this year, and I believe on 25 sets, from one of the vendors I was talking to, it would be about \$10,000 a year for bunker gear to get these replaced; which is what I've budgeted this year for bunker gear, is the \$10,000 amount. And the reason why I say that, he continues, if we piece meal it where we do \$10,000 worth of gear a year, each year, we're still going to the same place, but we're paying a higher price for the fewer sets. So, I'd like authorization to start looking at other options for bunker gear, in case we get a denial from the AFG. I don't want to get any specs yet; I don't want to talk to any vendors yet, because if we do get the AFG, I then can't use them in our competitive bid process, but there are other financing capabilities out there that will help us take on some of this cost, and I'd like to say a lot of the gear we've got out there is almost 12-15 years old. It's lasted a long time and it's done very well. Commissioner Griffin states "I thought we just got new gear not long ago." Chief Nisbet responds, "we did for the full time staff and we piece-mealed some volunteers here and there as we needed, but we did replace all the full time staff. But, believe it or not, that was over 4 years ago." Commissioner Griffin states, I was going to say I thought it was 3 or 4 years ago. Commissioner Cook asks, "so how many sets did we buy 4 years ago?" Chief Nisbet responds "we bought 13 sets and that

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covered the full time personnel, so we did was we took their gear and we moved it down to volunteers which bought us some time. But we're coming up on 5 years and we've got some very active volunteers that are in some gear that's ... Commissioner Cook states, so you're wanting to buy new sets for the volunteers. Chief Nisbet responds "and replace the paid sets too and whatever we have that is good we'll go ahead and kick also. Commissioner Cook states well we should have 13 sets that are pretty good and they're only 4 years old. Chief Nisbet responds they are getting to be 5 years old and I sent 4 sets out last year for repairs, for patching and repairs, and 2 this year. Commissioner Ducrou asks if there are any other departments around us that are in the same process of buying gear that we can piggy-back on 1 bid. Chief Nisbet states "yes, there are, but like I said, I haven't really called on that too much, because I don't want to take away that ability if I get the AFG, I'm not going to do anything until we get a denial; I'm just going to look at the financing capabilities to do this. I believe the one told me he could do about 3 or 4 percent, but I believe we can do better. We did a lot better with SunTrust on engine 132 we got 2.34% on that, so I think if we contact them, and we've been a good customer, then, they may be able to give us a better rate. Again, with that truck, it was 10% down the first year"... Commissioner Hansen asks, so you're just looking for permission to research. Commissioner Cook asks Chief approximately how much 25 sets cost. Chief Nisbet responds a fair amount would be \$1,700 a set, so we're looking at probably \$45,000. Commissioner Cook adds, we may get a grant for a portion of that. Chief says right. I'm just at the point where, if I can go re-apply for the AFG and go through that cycle, but I'm going to have guys, I'm going to start piece-mealing anyway at that point. And then, I'm going to spend; I'm going to get 5 sets of gear, where I can get all of our personnel back into NFPA compliant gear. Commissioner Ducrou asks, "well, how many sets will they give you? You're looking to get all the gear at one time? And then just pay for it over three years?" Chief Nisbet confirms, and states over five years. Commissioner Ducrou asks "Why do that if they're not lasting 5 years?" Chief Nisbet responds "I'm not saying that we're out of the gear now, but we're starting to see some wear items and stuff like that; and the full timers wear their gear a lot more than the volunteers do. So if we replace the full timers gear and kick down to the volunteers, those 12 or 13 sets down, because I don't need new gear, actually it would be 10 sets, because 2 of the new people are in new gear, then we can get some life out of that, and we can make sure that we have the gear that's available for the volunteers and stuff, and we'll still have a few pieces that we'll be able to maintain from some gear we've bought over the past couple years, but 25 sets is about the number that I've figured, and take that amount and carry it out, and if we get to the end of 5 years and we've still got to replace some of the gear, probably the full timers gear we should probably plan on replacing every 5 years." Commissioner Cook states then we should pretty much plan on paying for gear forever. Chief states, yes, we're going to plan to budget \$10-\$15,000 a year for gear anyway, so by doing it with this, with the large sets, I'm just

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covering that payment within there, and having some money in there to buy some boots and take care of that as we do. We've been piggy-backing on some boots, and I'm working on a piggy-back right now on some leather firefighting boots. But we've got to do something about the bunker gear. I've stretched it out as long as I can. Commissioner Cook states it just seems like a lot, you're going to start spending ten grand every year in bunker gear, forever. That's a lot. Chief Nisbet states yeah, potentially, but if you look at \$10,000 in gear, you know, that's 5 sets. So if you look at 25 plus the full timers, that's pretty much average for that size of force. Commissioner Ducrou states "I'm ok with the price amount, I just don't like paying interest; I just think you should encumber a line item and roll \$10,000 into that line item every year, and when it builds up, at the end of whatever you need to do to buy it, then you just buy it. Chief Nisbet states, "but the problem is, if I do that right now, I'm going to be going...if I roll that in...the only other option I have right now is to take it out of reserves, and the amount of money I just put back in to the reserves, if I do that I'm going to be building up a lot of time that this gear is going to become dilapidated, or I can send a bunch of it off for repair and then I'm still dealing with 10-12 year old gear that has patchwork done on it that needs to be..." Commissioner Cook states "I'm just wondering, I could look back in our stuff, but in the last ten years, have we spent \$100,000 on gear? We can't even come close to that." Chief Nisbet tries to recall what we spent on the... Commissioner Cook states "it can't be close to \$100,000." Commissioner Hansen states "it would not be every year. He's talking every five replacing theirs (referring to the FT staff), it would not be all the volunteers." Commissioner Cook states, "I would hope not." Commissioner Ducrou states "he's talking about \$45,000 every 5 years, that's almost \$10,000 every year." Commissioner Cook states "that's pretty close to that, that's \$90,000 in 10 years." Commissioner Ducrou states "it's real close to \$90,000." Chief Nisbet states "no, it would be \$10,000 a year for up to 5 years, so it would be \$50,000." Commissioner Cook asks "so then what are you going to do the sixth year?" Chief Nisbet replies "well, the sixth year we re-evaluate what we need to and if we've got to do a purchase again, that's 10% down. The average gear lifespan is 5-7, maybe 10 years for full time personnel. And our firefighter's gear will probably wear out faster than our Engineer's gear. And our Captain's will probably wear out as fast as our firefighter's. The engineer's gear will probably last the longest." Commissioner Cook states that "6 of our personnel's gear have a year less on it because it has sat on the shelf for the past year." Chief Nisbet states "right, but what we're going to do, and that's why I'm asking for 25 sets is because I'll be able to kick those sets down to the volunteers and to do that. And ideally I'd like to have our full time staff with 2 sets of gear so they have something they can trade..." Commissioner Cook states "so we're looking at \$10,000 a year." Chief Nisbet replies "yeah, roughly 39 counting the volunteers." Commissioner Hansen states "so if you buy 25 sets, you're still keeping 15 sets. The best pieces." Chief Nisbet states "yeah, well there'll be 8 or 9 sets that will go to the volunteers, so yeah, we have a couple people out

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of that 39 that are support personnel, so they don't need the full interior structural firefighting bunker ensemble, we give them the brush gear so they have some reflective on them. Commissioner Cook states, "Well I would think you would take the 13 sets that we have and pass them down to the volunteers." Commissioner Hansen states "that's what he's saying, he still needs"... Commissioner Cook states, "but not everybody has new gear, just 13 sets go down to the volunteers and then we get new for the full time staff. Instead of buying 25 every 5-6 years. That's what you're looking at doing." Commissioner Ducrou states "no, they'll keep the full time gear and roll it down. That still does that." Chief Nisbet states "I still need the 25 sets rolling the full time gear down." Commissioner Cook states "well we just gave them some 5 years ago, right?" (There is a lot of simultaneous conversation here, but Commissioner Cook's point is we haven't spent \$100,000 in gear in the past ten years.) Chief Nisbet states "when we purchased the paid staff gear, we purchased it, number one it was a deal we couldn't pass up, and I can't buy gear at that price again. I mean we piggy-backed when St. Pete contracted and we got that gear for half price. Altogether I think we paid \$850 or \$900 for that gear. We got a huge deal on that, and it made sense at that time, and we kicked those 13 sets down to the gear that was in the worst shape for the personnel that we had at that time. But even the gear that we didn't replace, that stuff, and their gear that had to be replaced, you know, some of those guys when we replaced their gear, they had gear from the time when they were volunteers that they were still wearing as full time personnel. So all that gear is, I've got probably 20 sets that are 10 years old, I've got probably 8 sets, and I'm talking about the whole ensemble, that are at 22, I've got some old gear out there that I've got to get replaced. You know, the volunteers that are coming in, I've got to get protected. It's a safety issue. Commissioner Hansen asks "well, you're going to come back to us with it, right?" Chief Nisbet responds "yes, I just want to give you a heads up, I want to start making some phone calls and stuff, and I agree with Commissioner Ducrou, I don't want to pay interest over what we need to pay, and I think I can beat the interest price that the salesman said. I think we can do that. But at 10% down it gives me money in the item for the bunker gear, to take care of that; I've also got to purchase some brush gear for the new full time personnel, they need 2 piece brush gear, they haven't got that yet. I still have some other items to take care of; it leaves me some money to do that. I've got to put some money into PPE. And we'll probably need some boots also. Commissioner Hansen moves to allow Chief Nisbet to research it and bring it back to the board. Right now we're just guessing the prices and interest. Chief Nisbet states, "If I don't hear anything, I would guess it would probably be around the first of the year I would come back, or maybe the December meeting." Commissioner Cook seconded the motion. With none opposed, motion passed.

- Commissioner Ducrou asks interest wise, what we are getting on our Money Market. Commissioner Cook states, "It's not 3%." Chief Nisbet responds it's

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about ¾%. Commissioner Ducrou states it makes sense to take whatever you just rolled into reserves and use that for your purchase instead of financing it...Chief Nisbet responds "and if that's what you want me to do, that's fine, but here's what we also need to do, we also need to build up those reserves to make sure we stay compliant with our audits. I don't know how far off we are yet until we get this years' audit getting completed, so that's why we rolled the \$50,000 into reserves this budget year, to make sure we stay compliant and not have a derogatory remark on our audit. We haven't had one yet, and I'm trying not to have one." Commissioner Cook states, "well, we could take a percentage of that out. We don't have to take it all out, we could take some of it out, save us money on interest." Commissioner Griffin states "right now, we don't even know what the gear is going to cost." Chief Nisbet agrees, "no, like I say, a ball park figure is \$1,700 to \$1,800 a set. We are actually testing a set of gear, it's Veridian, and it's put together really, really well, and I like the gear that the full timers are in right now, the Morning Pride, but I like this gear also. And I think we can do some comparison and we can work those two companies to see if we get the best price, and of course piggy-back on top of that. I just don't think we'll find another deal like we did with the St. Pete contract because that was 1700 sets that they bought." Commissioner Ducrou states "well if everybody has to buy gear as often as we have to, then there's big departments out there that... Commissioner Cook states "Bonita's bound to be buying"...Chief Nisbet states, "here's the problem I run into, some of the agencies will make us go with their spec, or they'll make us get the same spec. and some of the agencies are specking gear with different accessories, different things, different liners, I know one organization in Lee County that pays \$2,200 a set for gear, because they get all the bells and whistles, all the belts, all that stuff on it; I don't need all that." Commissioner Cook states, "well, we've got to find somebody that's like us." Chief Nisbet states, "and that's the problem we run into, is most of the places like us, they either piece meal it or they purchase it through grants. I tried to 50/50 bunker gear a couple years ago, through the forestry grant and they told me they would do wildland gear, but they weren't going to do structural gear. And when we do wildland gear this year for the full timers, I will put in for a 50/50 on that. Split the cost with the state. If we could get the airport to kick us down some gear, we could all wear silver." Commissioner Cook states, "We don't care what color it is, do we? I hope we don't care." Chief Nisbet states "they've got to have nice gear, they don't ever use it." Commissioner Ducrou states "we also don't buy it every 5 years, no matter what. Ten years minimum." Chief Nisbet states I'm buying it because it's worn. There's a difference." Commissioner Cook states he just doesn't want us to get into a cycle of \$10,000 a year, forever." Chief Nisbet states, and I'm only going to replace the gear as we can, I'm saying kick the sets down that the full timers have, is I'll put them in new gear, where it's going to last longer, and those sets can get kicked down to the volunteers, they may 2 or 4 calls a year, except for the ones that show up a lot." Commissioner Cook states, "and that's only how many" Chief Nisbet states "a handful." Commissioner Ducrou states "if they're only running 2 or 4 calls a year, they really don't need to be in gear." Chief Nisbet responds, "until they end up in a situation where they get exposed to fire or

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products of combustion, or get in a flashover, and if they are not in compliant gear, then it's my ___ that's on the line." Commissioner Ducrou asks "what do you mean not in compliant gear? Chief Nisbet responds, "gear that has holes, rips, it has velcro issues; these are the issues that we've been repairing and dealing with. It is not going to be considered compliant gear; and I can't afford to send it out for inspection if all those sets of gear... And they're not going to re-certify them anyway because they're over 10 years old. That's the NFPA standard. I've pushed it out as long as I can." Commissioner Hansen states "well, you can research it; bring it back." Commissioner Ducrou states, "You missed my point, if they are running 2 or 4 calls a year, why are they getting gear?" Chief Nisbet responds "that might just be what they run; they're in here." Commissioner Ducrou asks "are you missing this?" Commissioner Cook states, "I would hope they just grab gear." Mr. Mere of the Public asks "Do you have guys sharing gear?" Commissioner Hansen states "They're in here more often." Chief Nisbet states "They are in here, but they may only be on 2 or 4 calls that that gear is utilized. Instead of a rescue call or a fire call." Commissioner Cook states "They're probably putting the time in, is what you're saying." Chief states "yeah, they're putting the time in, the gear is here, they could be training, I guess I should have clarified it, emergency response. And Tony was asking, it's very difficult to have personnel share gear if you have personnel the same size and they're both here that day to go on the same call, then one of them is going to be sitting there; it's like giving one guy the gone and the other the clip. " With the discussion of the bunker gear completed, Vice-Chairman Griffin moves on to the new agenda item "Commissioner Items". Commissioner Cook states he was wondering what that was. Chief Nisbet states he added it to the agenda because we never had it on there, in case the Board has items they'd like to discuss. I just followed the template from the County. With no Commissioner Items offered for discussion, Vice Chairman Griffin calls for Public Input. Hearing none, he calls for motion to adjourn.

Adjournment - Commissioner Cook moves to adjourn. Commissioner Ducrou seconded the motion, and with none opposed, meeting adjourned at 7:38p.m.