

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE PRELIMINARY BUDGET HEARING  
September 4, 2012

**Meeting called to order** at 7:00 p.m. by Chairman Ducrou

**Pledge of Allegiance**

**Invocation** – Moment of Silence

**Roll Call:** Commissioner Ducrou – Present  
Commissioner Hansen – Absent  
Commissioner Cook – Present (7:02)  
Commissioner Griffin – Present  
Commissioner Klos – Present  
Chief Larry Nisbet - Present  
Office Manager - Theresa Sharp - Present  
Attorney Ian Mann - Absent

**Others Present:** Some public

**District Identity is announced**

**Rollback Rate is announced** – 3.4217 and **Proposed Millage Rate** is 3.5000

**Percentage Increase/Decrease in Millage over Roll Back Rate** - announced as: 2.29% greater than the Roll Back Rate – due to the decline in tax revenue since 2008, which has been reduced 43.7% or \$1,937,050, so the proposed millage rate of 3.5000 mills is needed to maintain current operational levels.

Chief Nisbet states that the budgets provided the Board are at levels that maintain the wages and benefits at status quo, and adjust the operating expenses only as necessary, some having gone down, others having gone up. He also notes that the new Pumper payment was taken out of unencumbered reserves, and he will have other updated information affecting the final budget, in the executive session. Commissioner Ducrou asks for clarification on page 5 Personal Protective Equipment, the turnout boots are reflecting “2” for a price of \$1,880. He says in speaking with Chief, that figure is actually for 10 pairs. Chief Nisbet explains that the number 2 is not an indication of quantity, but rather, an indication of the necessity; that each budget request is required to have a priority level on the item; 1 being highest urgency or priority, must have, 2 is most likely going to require, and 3 being a desired item that is not necessarily crucial, but would like to have. Commissioner Ducrou also asks about the fax machine/monitor line for \$500 and if we actually have to replace the fax machine or something. The Office Manager explains that we actually replaced the fax machine in the current budget period and also had to replace her tower, but it is anticipated that Chief’s tower may require replacement in the new budget year, as he is already experiencing problems with it and his is now the eldest of the units and next in line for replacement. Commissioner Ducrou asks if the fax machine is on the copier. Chief explains that it is not. Commissioner Ducrou asks why not? Chief Nisbet states because it is an old unit. The Office Manager states it may be possible to fax through it, but if the copier fails, which it’s life expectancy is currently limited, we would not only have no copier, but also no fax. She explains that the main thing is we need to leave that line to replace any office equipment that fails. Commissioner Ducrou requests that for the final

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budget hearing he would find it easier if the pages of the budget were numbered for referencing and questions. Office Manager notes request. Chairman Ducrou calls for questions from the Board. There are no questions verbalized. Commissioner Ducrou notes that for this budget, he states the Unencumbered Reserves dropped from \$126,000 to \$87,000, and adds he realizes that with the vehicle payment, until we get some capital from construction, we are going to draw down on that set of reserves; that being said, every dollar is vital; and he requests that we look into the audit decision that we made to retain the auditor we have had instead of using the lowest bid, because it does cost us \$1,800 more for the selection we made; and if what they do is regulated by state statute, he doesn't understand why we would spend more when we are going upside down on the budget every year. It's not like buying a truck, where you get a different product and spending a little more can mean a better truck. We stayed with who we had even though they were \$1600 more. Commissioner Cook states there could be a time difference, that one is more efficient, and produces the same result sooner, where another could take us 8 months to get our audit. While that is true, Office Manager notes that all were required to meet our time frame of December for the exit interview. Commissioner Ducrou states that he just knows we are eating into our reserves and any way we can save money, he feels we should. Commissioner Ducrou asks what Voice Amps are, under the communication equipment category. Chief Nisbet explains that those are voice amplifiers that attach to air packs so that you can talk back and forth unmuffled. Chief Nisbet points out the new line we created Operating Supplies Other – Non-Capital, as approved by the board for the operating purchases that would not qualify for the Capital Purchase categories due to price or life expectancy. Commissioner Ducrou asks if the Capital amount is \$500. Chief Nisbet believes it is \$1,000. (\$1,000 is correct) Chief Nisbet also brings to light that we are currently significantly over budget on overtime, he explains that he had based the overtime on the prior year's budget, however, we have had 2 disability claims and 1 work comp claim. Chairman Ducrou entertains a motion to adopt Resolution 2012-05 for the Millage Rate. Motion made by Commissioner Klos to adopt Resolution 2012-05 Adopting the Proposed Millage Rate of 3.5000. Commissioner Griffin seconded the motion. Chairman Ducrou calls for discussion and hearing none, calls for vote. All are in favor with none opposed. Motion Passed at 7:12pm and Commissioners execute the resolution. Commissioner Klos motions adoption of Resolution 2012-06 Adopting the Proposed Budget. Commissioner Cook seconded the motion. Chairman Ducrou calls for any discussion, and hearing none, calls for vote. All are in favor with none opposed. Motion passed at 7:13pm. Commissioners execute the resolution. With budget business concluded; Chairman Ducrou calls for motion to adjourn the preliminary budget hearing. Motion to adjourn made by Commissioner Griffin. Commissioner Cook seconded the motion. Meeting adjourned at 7:14pm.